

LOCKPORT TOWNSHIP REGULAR MEETING
September 11, 2017

Purpose of the meeting: Regular monthly meeting of the Lockport Township Board.

Members Present: Mark Major, Melissa Major, Mike Friesner, Beccy Friesner, Tammy Babcock, Theresa Gherna-Ankney, Paul Bungart, Doug Kuhlman, Dale Hutson, Rhonda Wright

Members Absent: None

Call to order: The September 11, 2017 meeting was called to order by Supervisor Mark Major at 7:00 p.m.

Mark Major lead the Pledge of Allegiance

Approval of Agenda: Mike Friesner made a motion to accept the agenda as presented. Theresa Gherna-Ankney seconded the motion. MOTION CARRIED 5-0.

Approval of Minutes: Tammy Babcock made a motion to accept the meeting minutes of August 14, 2017 as presented. Mike Friesner seconded the motion. MOTION CARRIED 5-0.

Public Comments:

- A. Dennis Allen, county commissioner, 100 Amy Court, Centreville, was in attendance and thanked Mike Friesner for attending the recent county commission meeting. He also thanked Doug Kuhlman for sending to him continued correspondence regarding the sports complex.
- B. Louella Hamilton, 17851 Hamilton Dr, Three Rivers thanked Mike Friesner, Charlene Zavala, Doug Kuhlman and Sherrie Nowicki for their diligence in the matter of the sports complex.

Centreville Fire Department: Chief Chris Loker, newly elected Centreville Fire Chief, gave the fire chiefs report for September 2017. The department along with others from within the county will be providing coverage at this year's fair. Chief Loker or another representative of the department plan to attend future township meetings.

Enforcement Officer Report:

- A. Doug Kuhlman presented the zoning administration permit log showing 30 permits have been issued year to date.
- B. He will be representing the township in court this week regarding a property that was to be vacated but is still occupied.
- C. Three properties are ready to be demolished and bid packets have been sent to Kelly Excavating, Adams Excavating, Roberts Excavating, Rusk Excavating, and Skinner Excavating. The bid package requires the work to be completed by December 1, 2017.
- D. On September 11, 2017, Judge Middleton issued a stay related to the proceedings of the sports complex. The next court date will be January 12, 2018 at 1:00 pm. The county attorney has filed a complaint for declaratory judgement against the City of Three Rivers. No timeline for action on this complaint has been established.
- E. The Zoning Board of Appeals will be hearing a case on October 2, 2017.

Assessors Report: Dale Hutson reported normal business is being conducted at this time. He offered to provide any additional information the board would like to learn about at upcoming meetings.

Treasurers Report and Bills:

- A. Mike Friesner reported the following monthly cash statement.
Checking balance \$1,623.88 with \$25,153.28 transferred from SMB account and checks drawn in the amount of \$25,153.28. Outstanding checks in the amount of \$246.76. Balance of accounts to date are checking account \$1,623.88; SMB savings account \$265,038.76 (\$92,000 for fire truck fund, \$51,598.00 State of Michigan Revenue Sharing); Flagstar savings account \$248,226.66; Horizon Bank CD \$177,826.40; Kellogg Community Credit Union CD \$75,607.65 and Three Rivers Banking Center CD \$111,619.85; Southern Michigan Escrow account \$12,262.00 for a total of \$892,205.20. Mark Major made a motion to accept the treasurers report as presented, file the report and pay the bills. Paul Bungart seconded the motion.
MOTION CARRIED 5-0.

P.A. 116: Tammy Babcock reported she will be filing paperwork with the planning commission in regards to the P.A. 116.

Committee Reports:

- A. Community Development-No meeting this month.
- B. Intergovernmental Relations-Paul Bungart attended the meeting. The Chamber gave an update on upcoming programs of the Manufacturer's Round Table meeting (9/19/2017), Coffee & Connections (9/22/2017), the Chamber Annual Dinner & Awards Ceremony (10/4/2017), and the Fall Color Tour (10/8/2017). The Village of Centreville updated that Chris Loker has been elected Fire Department Chief. Park Township reported they are paving several roads with help from a 50/50 match with the road commission. Fabius Township is reviewing a noise ordinance. The City of Three Rivers reported they will be working on streets and sidewalks over the next three years. Three Rivers Health reported five new doctors have joined the hospital staff. The next meeting will be October 3, 2017.
- C. Centreville Fire Department-Mark Major attended the meeting on September 18, 2017. The meeting was to approve Chris Loker as the new chief.
- D. Elections-Tammy Babcock reported there will not be an election in November 2017. The handicap accessible study has been completed and it was determined that a third spot will be needed. It was decided to wait until next year to pursue making the third spot.
- E. Nottawa Library-Mike Friesner reported there are 29,227 items in the collection, the computer usage was 319, monthly circulation 6,737, Audiobooks—Children 9, OverDrive 158, Interlibrary loan 436, there are 2,188 total patrons and 4,076 people used the library. Lockport patrons checked out 618 items in August. New school readiness kits to support Pre-K families have been added. Kits can be checked out for two weeks.
- F. Planning/ZBA-No meeting this month. Next meeting October 5, 2017.
- G. SCMCCI-No meeting this month.
- H. Three Rivers Library-Theresa Gherna-Ankney attending this month's meeting. The remodeling of the new library will be done in three phases. Main floor will be first followed by the second floor and then the basement. Fran Stark, Board Chair, stated no mileage will be requested as the funding will be from capital funds currently held and bond offerings. The library is no longer open on Sundays. A check for \$2,000 was received from Southwest Michigan Library Cooperative. Fran Stark resigned at the end of the monthly meeting.

- I. Water Department-Mark Major attended the 9/5/2017 meeting. He reported there were five shut offs for this quarter billing. Dustin Moore with Burnham and Flowers attending the meeting to give an overview of the property insurance coverage. The 2017 bond payment has been made and there are two years (two payments) left to pay. The board approved a raise for Scott King, operator, to \$30 per hour. The fencing and gates have been fixed around the water tower. During a recent interruption in the phone system, the board members kept the water system working properly so no boil water notice was issued.
- J. Website-Melissa Major received a letter from the Senior Guidance requesting their website address be added to our website. This organization provides helpful senior living resources for the elderly. Paul Bungart made a motion to add the address to our website. Mike Friesner seconded the motion. MOTION CARRIED 5-0.

Old Business: The AED machine has arrived and has been installed. Mark Major has spoken with the various boards regarding training. Approximately 15 people would like AED training and a brief CPR training. Chief Holcomb has agreed to provide this training. Mark Major will be working on establishing the training date and time.

New Business: No new business.

Adjournment: Paul Bungart made a motion to adjourn the meeting at 8:38 p.m. Tammy Babcock seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is 10/9/2017 at the Township hall.

Respectfully Submitted,

/s/
Rhonda Wright
Deputy Clerk

Minutes Approved: _____