

LOCKPORT TOWNSHIP WATER BOARD MEETING
April 2, 2019

Purpose of the meeting: Regular meeting of the Lockport Township Water Board.

Members Present:

David Cooper, Chairman
Paul Miller, Board Member
Mark Major, Board Member
Lorrie Witt, Board Member
Joe Nowicki, Board Member
Scott King, Operator
Rhonda Wright, Secretary

Member Absent:

None

Call to Order:

The April 2, 2019 meeting was called to order by Chairman David Cooper at 5:57 p.m.

Agenda Approval:

Joe made a motion to approve the agenda as presented. Mark seconded the motion. All in favor, MOTION PASSED 5-0.

Meeting Minutes:

Joe made a motion to approve the meeting minutes of March 5, 2019 as presented. Paul seconded the motion. All in favor, MOTION PASSED 5-0.

Visitors Comments:

No visitors comment.

Accountants Report:

- A. Accounts Receivables: This quarterly billing has been sent. Payments have started to be processed both by mail and by PayClix. So far approximately 100 payments have been made. David Prouty, 56175 Buffalo Drive, contact board members regarding the large water bill this period. They are snowbirds and have been gone for four months. Shortly after leaving for the winter, their property experienced a power outage. After the power was restored their water softener malfunctioned causing it to constantly recycle, thus the reason for the large bill. After board discussion, it was determined that no credit or adjustment would be made to the account based on the fact that the malfunction was not caused by water equipment. Rhonda will call him and let him know the decision.
- B. Accounts Payables: Accounts payable for the month in the amount of \$8,860.62. Rhonda will check on the North American Pump billing as this may have been a double billing. Lorrie made a motion to pay the bills as presented. Joe seconded the motion. All in favor, MOTION PASSED 5-0.
- C. For the month of March 4,432,000 gallons (592,513.40 cubic feet) of water was pumped. For the quarter 12,828,000 gallons (1,714,859 cubic feet) of water was billed. This amounts to a loss of 30.00%. Ideally the loss should be no more than 12%.

- D. Bank balances for the month ending March 31, 2019 were Flagstar checking \$9,923.74, Flagstar savings \$109,096.36, Flagstar CD's \$150,115.83, Arbor savings \$0.00, Arbor CD \$0.00, Kellogg Community Credit Union CD's \$160,988.98 for a total of \$430,124.91.
- E. System operation hours were 150.5. This included hours from Scott, Dave, Paul, Melissa and Rhonda.
- F. Correspondence for the month were the normal monthly bills and informational mailings for the operator.

System Operators Report:

- A. Scott reported his hours were 90 for the month of March.
- B. He replaced two MXU units. The MXU located at 16951 Kellogg has been tampered with but has now been replaced.
- C. Zero readings at the properties located at 54019 Wilbur and 16496 Sunset are correct. Wilbur Road house is still in construction phase and Sunset water has been shut off.

Old Business:

- A. David provided two bids for the installation and repair of driveways. Mark made a motion to accept the bid from Starks Excavating in the amount of \$6,800. Paul seconded the motion. MOTION CARRIED 5-0.
- B. North American Pump Company submitted bids for fixing and/or replacing the flowmeter and converting the Scada System over to radio communication. Joe made a motion to accept option 3 of bid for well 2 in the amount of \$4,800. Lorrie seconded the motion. MOTION CARRIED 5-0. Lorrie made a motion to accept the bid for converting to radio communication in the amount of \$2,000. Paul seconded the motion. MOTION CARRIED 5-0.

New Business:

- A. Rhonda informed the board that after the March meeting a bill from McClellan and Strohm was received in the amount of \$54. This was for their office to supply a document to Sebar Tans for the audit. The bill was received the same day of the township meeting so Rhonda did prepare the check for signature. Her decision was based on an 18% fee if not paid by March 31st.

Adjournment:

Paul made a motion to adjourn the meeting at 6:39 p.m. Joe seconded the motion. All in favor, MOTION PASSED 5-0.

Respectfully Submitted,

/s/

Rhonda Wright
Secretary

Minutes Approved: 5-7-2019

Next scheduled regular meeting May 7, 2019 at 6:00 pm