

LOCKPORT TOWNSHIP WATER BOARD MEETING
September 4, 2018

Purpose of the meeting: Regular meeting of the Lockport Township Water Board.

Members Present:

David Cooper, Chairman
Paul Miller, Board Member
Mark Major, Board Member
Joe Nowicki, Board Member
Lorrie Witt, Board Member
Scott King, Operator
Rhonda Wright, Secretary

Member Absent:

None

Call to Order:

The September 4, 2018 meeting was called to order by Chairman David Cooper at 6:00 p.m.

Agenda Approval:

Lorrie made a motion to approve the agenda as presented. Joe seconded the motion. All in favor, MOTION PASSED 5-0.

Meeting Minutes:

Joe made a motion to approve the meeting minutes of August 9, 2018 as presented. Lorrie seconded the motion. All in favor, MOTION PASSED 5-0.

Visitors Comments:

No visitors comment.

Accountants Report:

- A. Accounts Receivables: Rhonda presented the Accounts Receivable report showing three customers have not paid and are currently shut off. Dave made a motion to credit the customers at 17334 Mackinaw for any shut off or reconnect fees during the next quarter billing. These customers allow their property to be used for water testing every month. The late payment in previous quarter was strictly an oversight. Lorrie seconded the motion. MOTION PASSED 5-0. Rhonda has reviewed all customers billing history for 2018 and determined that there were \$833.15 in overcharges for the billing cycles. Joe made a motion to credit the affected customers in the amount of \$833.15. Dave seconded the motion. MOTION PASSED 5-0.
- B. Accounts Payables: Accounts payable for the month are in the amount of \$39,941.55. Lorrie made a motion to pay the bills as presented. Paul seconded the motion. All in favor, MOTION PASSED 5-0. The 2018 bond payment in the amount of \$31,380 was included in the total accounts payable. \$30,000 is the bond premium and \$1,380 is the bond interest.
- C. System operator's hours were 161.5. This included hours from Scott, Dave , Paul and Rhonda.
- D. Correspondence for the month were the normal monthly bills and informational mailings for the operator.

- E. Bank balances for the month ending July 31, 2018 were Flagstar checking \$14,042.09, Flagstar savings \$202,678.65, Arbor savings \$5.00, and Arbor CD \$160,669.98 for a total of \$377,395.72.

System Operators Report:

- A. Scott reported water sample testing has been completed.
- B. 6,161,000 gallons of water were pumped for the month.
- C. Shannon Piper, 17071 Apache Trail, called with concerns of low water pressure. Roberts excavating was hired to make the needed repairs. It was determined after the last meeting that according to the Book of Ordinances Mark found, the water department would be responsible for all repairs. We have not received a bill as of this date from Roberts Excavating.
- D. Scott was in contact with the customers located at 55432 Wilbur Road regarding the water service that was installed last year but not being metered. He did drop off the unit and the property should now read. Service had been shut off but has now been restored.

Old Business:

- A. Mark received communication from Frontier that internet service will be provided to the Township Hall in the very near future. At the last meeting it was approved to start service with Hughes Net, however with Frontier coming to the area we will use their service.
- B.

New Business:

- A.

Adjournment:

Paul made a motion to adjourn the meeting at 7:03 p.m. Joe seconded the motion. All in favor, MOTION PASSED 5-0.

Respectfully Submitted,

/s/

Rhonda Wright
Secretary

Minutes Approved: 10-02-2018

Next scheduled regular meeting October 2, 2018 at 6:00 pm