

LOCKPORT TOWNSHIP REGULAR MEETING
May 11, 2020

Purpose of the meeting: Regular monthly meeting of the Lockport Township Board.

Members Present: Roll call vote: Mark Major, Mike Friesner, Tammy Babcock, Theresa Gherna-Ankney, David Cooper, Rhonda Wright. Also present Doug Kuhlman and Dale Hutson.

Members Absent: None

Call to order: The May 11, 2020 meeting was called to order by Supervisor Mark Major at 7:00 p.m.

Mark recited the Pledge of Allegiance.

Approval of Agenda: Tammy made a motion to add **Approval of Special Meeting Minutes** to the agenda. Mike seconded the motion. Roll call vote: Dave-Yes, Mike-Yes, Theresa-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 5-0.

Approval of Minutes: Dave made a motion to accept the April 13, 2020 meeting minutes as presented. Mike seconded the motion. Roll call vote: Mark-Yes, Tammy-Yes, Theresa-Yes, Dave-Yes, Mike-Yes. MOTION CARRIED 5-0. Tammy made a motion to accept the April 20, 2020 special meeting minutes as presented. Mike seconded the motion. Roll call vote: Theresa-Yes, Dave-Yes, Mike-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 5-0.

Public Comments:

- A. The following people addressed the Board.
 - 1. Char Zavala, 16196 Bridgette Drive, Three Rivers
 - 2. Jamie Clark, 3700 E Milham, Portage
 - 3. Joe Bippus, 333 W. Michigan Ave, Three Rivers

N Main 425 Proposal:

Discussion was made regarding the 425 proposal from the City of Three Rivers to Lockport township. Tammy made a motion to accept the 425 proposal of 50-year term at 3.5 mills from the City of Three Rivers for the property located at 57332 N Main Street. Mike seconded the motion. Roll call vote: Mike-No, Tammy-Yes, Theresa-No, Dave-No, Mark-No. MOTION FAILED 4-1.

Enforcement Officer Report:

- A. Doug provided the year to date zoning log. He is issuing permits with a comment that the permit owner must comply with the State of Michigan Governor's orders.

Assessors Report:

- A. Dale explained the millage tax rate request. Tammy made a motion to accept the millage tax request as presented. Theresa seconded the motion. Roll call vote: Mark-Yes, Tammy-Yes, Theresa-Yes, Mike-Yes, Dave-Yes. MOTION CARRIED 5-0.

Treasurers Report and Bills:

- A. Mike reported the following monthly cash statement.
Checking balance \$1,110.20 with \$19,267.45 transferred from SMB account and checks drawn in the amount of \$19,267.45. Outstanding checks are in the amount of \$4,108.80. Balance of accounts to date are checking account \$1,110.20; SMB savings account \$256,602.26 (\$92,000 for fire truck fund, \$935.70 in inspections fund, \$53,684 SOM Revenue Sharing); Flagstar

savings account \$256,602.26; Horizon Bank CD \$186,582.87; Kellogg Community Credit Union CD \$78,844.45; Kellogg Community Credit Union savings account \$5.00, Three Rivers Banking Center CD \$115,736.90, Southern Michigan Bank CD \$50,952.22 and SMB escrow account \$1.34 for a total of \$951,151.78. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Theresa seconded the motion. Roll call vote: Tammy-Yes, Mike-Yes, Dave-Yes, Mark-Yes, Theresa-Yes. MOTION CARRIED 5-0.

Committee Reports:

- A. Community Development-No report this month.
- B. Intergovernmental Relations-No report this month.
- C. ZBA-No report this month.
- D. Elections-Tammy reported she will be ordering new envelopes and absentee ballot applications for the August primary will be mailed in June.
- E. Nottawa Library-Mike reported during the month of April total patrons were 2,61, Interlibrary loan 0, and OverDrive 375. The next meeting date is yet to be determined because the Covid-19 virus. The library may start curbside service May 28th. The library has received two grants in the amount of \$1,500.
- F. Centreville Fire Department-Mark reported there were nine calls last month, with one being in Lockport Township as a mutual aid with the City of Three Rivers Fire.
- G. Planning-No report this month. The next meeting will be July 9, 2020.
- H. Three Rivers Library-Char reported the library is offering online programs and online story time each day. Temporary library cards are being issued and they will expire in six months. Four employees are working from home and the rest have been furloughed. Changes have been presented for the construction of the new library. Construction costs now stand at \$1,302,968. The original bid was for \$959,300. The City of Three Rivers awarded the library a \$100,000 grant. All fundraising is on hold for now.
- I. Water Department-Mark reported there are approximately 30 delinquent accounts. The board approved Northern Pump to perform the annual testing. The 2020-2021 budget will be presented to the township board for approval at the June meeting.
- J. Website-Mark asked anyone wishing to have anything added or updated on the website to contact Melissa.
- K. Building Committee-No report this month.
- L. Roads Committee-No report this month.

Old Business: No old business

New Business:

- A. Tammy made a motion to adopt the body-worn camera policy as presented. Mike seconded the motion. Roll call vote: Dave-Yes, Mark-Yes, Tammy-Yes, Theresa-Yes, Mike-Yes. MOTION CARRIED 5-0.
- B. Doug has a contractor that will provide a quote to install the night deposit box after the Covid-19 orders are lifted.
- C. Mike told the board the propane tanks are needing to be filled, however the amount remaining should be enough to wait until the summer fill. Mike fixed a stone on the face of the building and painted the township sign.
- D. Tammy ordered new checks for the new accounting program.
- E. Geek Genius now requires payment via credit card. Tammy will be using her personal card and will be reimbursed each month.

Public Comments: Due to using Zoom for the meeting, public comments were opened again.

- A. The following people addressed the board

1. Char Zavala, 16196 Bridgette Drive

Adjournment: Mike made a motion to adjourn the meeting at 8:11 p.m. Theresa seconded the motion. Roll call vote: Dave-Yes, Theresa-Yes, Mike-Yes, Mark-Yes, Tammy-Yes. MOTION CARRIED 5-0.

The next regular scheduled meeting is June 8, 2020 at the Township hall.

Respectfully Submitted,

/s/
Rhonda Wright
Deputy Clerk

Minutes Approved: 6-8-2020