

LOCKPORT TOWNSHIP WATER BOARD MEETING
January 7, 2020

Purpose of the meeting: Regular meeting of the Lockport Township Water Board.

Members Present:

Joe Nowicki Chairman
David Cooper, Board Member
Paul Miller, Board Member
Mark Major, Board Member
Rebecca Myers, Park Township Representative
Rhonda Wright, Secretary

Member Absent:

Scott King

Call to Order:

The January 7, 2020 meeting was called to order by Chairman Joe Nowicki at 6:00 p.m.

Rebecca Myers, Park Township Representative, was sworn in as board member.

Agenda Approval:

Mark made a motion to approve the agenda as presented. Dave seconded the motion. All in favor, MOTION PASSED 5-0.

Meeting Minutes:

Dave made a motion to approve the meeting minutes of December 3, 2019 as presented. Mark seconded the motion. All in favor, MOTION PASSED 5-0.

Visitors Comments:

No visitors comment.

Accountants Report:

- A. Accounts Receivables: The quarterly billing has been mailed and payments are being made. We have had a couple new customers sign up for PayClix this quarter as of this meeting date.
- B. Accounts Payables: Accounts payable for the month in the amount of \$11,199.99. Mark made a motion to pay the bills as presented in the amount of \$11,199.99. Dave seconded the motion. All in favor, MOTION PASSED 5-0.
- C. For the month of December 3,921,118 gallons (524,178.60 cubic feet) of water was pumped.
- D. Bank balances for the month ending December 31, 2019 were Flagstar checking \$8,996.42, Flagstar savings \$146,565.40, Flagstar CD's \$150,115.83, Arbor savings \$0.00, Arbor CD \$0.00, Kellogg Community Credit Union CD's \$163,324.01 for a total of \$469,001.66.
- E. System operation hours were 133. This included hours from Scott, Dave, Paul, Joe, Mark and Rhonda.
- F. Correspondence for the month were the normal monthly bills and informational mailings for the operator.

System Operators Report:

- A. Dave reported Miss Dig requests are still high. A large Miss Dig request at North Main and US 131 was completed.

Old Business:

- A. Dave reported he met with a contractor about installing the deposit box. He is awaiting the bid estimate. The Township Board is requesting the Water Department pay one-half of the cost of installation.

New Business:

- A. Mark made a motion to accept the 2020 meeting calendar as presented. Joe seconded the motion. MOTION CARRIED 5-0.
- B. Katelyn with EGLE will be here January 22nd at 3:00 p.m. for the sanitary survey. This is a required meeting. She will be sending Dave a checklist of required items needed for the survey.

Adjournment:

Paul made a motion to adjourn the meeting at 6:25 p.m. Joe seconded the motion. All in favor, MOTION PASSED 5-0.

Respectfully Submitted,

/s/

Rhonda Wright
Secretary

Minutes Approved: 2-4-2020

Next scheduled regular meeting February 4, 2020 at 6:00 pm