

LOCKPORT TOWNSHIP WATER BOARD MEETING
November 7, 2019

Purpose of the meeting: Regular meeting of the Lockport Township Water Board.

Members Present:

Joe Nowicki Chairman
David Cooper, Board Member
Paul Miller, Board Member
Mark Major, Board Member
Scott King, Operator
Rhonda Wright, Secretary

Member Absent:

Park Township Representative

Call to Order:

The November 7, 2019 meeting was called to order by Chairman Joe Nowicki at 6:02 p.m.

Agenda Approval:

Dave made a motion to approve the agenda as amended to add tower inspection quote and roof replacement to old business. Mark seconded the motion. All in favor, MOTION PASSED 4-0.

Meeting Minutes:

Dave made a motion to approve the meeting minutes of October 1, 2019 as presented. Joe seconded the motion. All in favor, MOTION PASSED 4-0.

Visitors Comments:

No visitors comment.

Accountants Report:

- A. Accounts Receivables: An outstanding accounts payable report was provided. Final payment due date is November 13, 2019 and shut offs will begin after this date.
- B. Accounts Payables: Accounts payable for the month in the amount of \$9,402.74. Mark made a motion to pay the bills as presented in the amount of \$9,402.74. Dave seconded the motion. All in favor, MOTION PASSED 4-0.
- C. For the month of September 4,094,638 gallons (547,374.91 cubic feet) of water was pumped.
- D. Bank balances for the month ending October 31, 2019 were Flagstar checking \$8,913.42, Flagstar savings \$155,162.21, Flagstar CD's \$150,115.83, Arbor savings \$0.00, Arbor CD \$0.00, Kellogg Community Credit Union CD's \$163,324.01 for a total of \$477,515.47.
- E. System operation hours were 125.50. This included hours from Scott, Dave, Paul, Joe, Melissa and Rhonda.
- F. Correspondence for the month were the normal monthly bills and informational mailings for the operator.

System Operators Report:

- A. Scott responded to a water complaint on Gentzler Drive. The customer had two leaking toilets.

- B. Marking posts have been put up at all fire hydrants.
- C. Scott repaired three meters this month.
- D. Nitrate samples have been submitted and the reading in October was 6.8. Well 3 is tested quarterly. For 2019, the nitrate readings were 7.9, 5.7, 3.8 and 6.8. Well 2 is tested one time per year and the reading for 2019 was 4.6.
- E. Scott did a couple final readings during the month.
- F. There were 31 hours of Miss Digs done.
- G. A water box on Iroquois Drive was hit by a county truck. The county has agreed to pay for the repairs up to \$500. Scott will be making the repairs and we will submit a bill to the county for reimbursement.
- H. Scott fixed a leaking hydrant on Warrior Court.

Old Business:

- A. Dave provided an estimate from Dixon Engineering for the inspection of the Water Tower. He did contact two other companies for quotes, but they have never responded. Mark made a motion to accept the Dixon Engineering quote for \$3,630. Joe seconded the motion. All in favor, MOTION PASSED 4-0.
- B. Dave made a motion to have the roof replaced as soon as possible by John Carr Construction at the cost of \$1,700. Mark seconded the motion. All in favor, MOTION PASSED 4-0.

New Business:

- A. Park Township does have a new representative for the Water Board. Mark will present the new representative to the Township Board for approval at the next board meeting.
- B. A recent question by members of the Township Board in regards to a pay raise increase was answered by the Township Attorney. The Water Board is considered a separate board with a budget and they are able to approve the hiring, firing and pay raises of any employee they have on staff. This would include the System Operator and the office secretary. Mark will provide the exact wording from the Township Attorney to the Township Board.

Adjournment:

Paul made a motion to adjourn the meeting at 6:36 p.m. Mark seconded the motion. All in favor, MOTION PASSED 4-0.

Respectfully Submitted,

/s/

Rhonda Wright
Secretary

Minutes Approved: 12-3-2019

Next scheduled regular meeting December 2, 2019 at 6:00 pm