

LOCKPORT TOWNSHIP REGULAR MEETING
June 8, 2020

Purpose of the meeting: Regular monthly meeting of the Lockport Township Board.

Members Present: Mark Major, Mike Friesner, Tammy Babcock, Theresa Gherna-Ankney, David Cooper. Also present Doug Kuhlman, Dale Hutson and Rhonda Wright.

Members Absent: None

Call to order: The June 8, 2020 meeting was called to order by Supervisor Mark Major at 7:41 p.m.

Approval of Agenda: Mike made a motion to accept the agenda as presented. Dave seconded the motion. Roll call vote: Dave-Yes, Mike-Yes, Theresa-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 5-0.

Approval of Minutes: Dave made a motion to accept the May 11, 2020 meeting minutes as presented. Mike seconded the motion. Roll call vote: Mike-Yes, Dave-Yes, Tammy-Yes, Theresa-Yes, Mark-Yes. MOTION CARRIED 5-0.

Mike made a motion to accept the May 18, 2020 special meeting minutes as presented. Dave seconded the motion. Roll call vote: Theresa-Yes, Tammy-Yes, Mike-Yes, Dave-Yes, Mark-Yes. MOTION CARRIED 5-0.

Public Comments:

- A. The following people addressed the Board.
 - 1. Char Zavala, 16196 Bridgette Drive, Three Rivers
 - 2. Lynn McCleod, 3620 Middlebury, Kalamazoo
 - 3. Mike Friesner
 - 4. David Vago-, 630 Smith Ave, Lansing
 - 5. Annie Signarello-56270 Buffalo Drive

Enforcement Officer Report:

- A. Doug provided an explanation of the recent FOIA request with the City of Three Rivers. Because of his busy schedule, he asked a township resident to make the request and this person in turn asked Lynn McCleod to request the FOIA. Doug has reimbursed Lynn for the request.
- B. Doug provided the year to date zoning log.
- C. Doug will be meeting with a contractor at the township hall to obtain an estimate to install the night deposit box.
- D. Jamie Clark and Larry Piper requested assistance with squatters that were in the old roller rink on North Main Street. While at the property, Doug condemned the residential house on the same property. He thanked the Sheriff's Department, Animal Control, Three Rivers Police Department, Three Rivers Fire, and Three Rivers Ambulance for their assistance.
- E. Mike Haydon reported he has been investigating calls in the Tamarac Subdivision regarding grass height violations. While driving thru the area he does observe and follow thru on other violations. The board expressed they do not want him to drive around looking for violations, just follow up on complaints.
- F. Doug informed the board that the county health department is short staffed and are experiencing a back log for permit requests. Every construction project needs to be sent to the health department for review prior to commencing work.

Assessors Report:

- A. Dale said office work is still be conducted but no field work at this time. Field work may start as early as next week. His staff will continue to observe properties from the exterior only and not gain access to the interior.
- B. He is working on a special assessment district for lighting in the Tamarac Subdivision. He is waiting on American Electric Power (AEP) to issue a contract.

Treasurers Report and Bills:

- A. Mike reported the following monthly cash statement.
Checking balance \$1,110.28 with \$31,092.48 transferred from SMB account and checks drawn in the amount of \$31,092.48. Outstanding checks are in the amount of \$4,154.74. Balance of accounts to date are checking account \$1,110.28; SMB savings account \$503,178.13 (\$92,000 for fire truck fund, \$1,171.98 in inspections fund); Flagstar savings account \$256,721.80; Horizon Bank CD \$186,582.87; Kellogg Community Credit Union CD \$78,844.45; Kellogg Community Credit Union savings account \$5.00, Three Rivers Banking Center CD \$115,736.90, Southern Michigan Bank CD \$51,056.64 and SMB escrow account \$1.34 for a total of \$1,193.237.41. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Theresa seconded the motion. Roll call vote: Dave-Yes, Theresa-Yes, Mike-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 5-0. Tammy said the MTA dues were paid and we can pay extra for the members and volunteers to take classes but at this time we only paid our membership dues. If the board would like to do the classes, we can pay for that but it runs \$750-\$1900.

Sewer Investigation Committee: Lockport and Park Townships would like to form a joint committee to study possible sewer service. Doug said there is federal money available at a low interest rate. Mark made a motion to start a committee with Mike and Dave as Lockport representatives. Mike seconded the motion. Roll call vote: Tammy-Yes, Theresa-Yes, Dave-Yes, Mike-Yes, Mark-Yes. MOTION CARRIED 5-0.

Committee Reports:

- A. Community Development-No report this month.
- B. Intergovernmental Relations-No report this month.
- C. ZBA-No report this month.
- D. Elections-Tammy reported absentee voter applications have been mailed and the ballots will be going out soon. She did mail to only voters that are on our absentee voters list, not all registered voters in the township. Applications can be obtained on line or by contacting her.
- E. Nottawa Library-The next meeting will be June 10th.
- F. Centreville Fire Department-Mark reported there were five calls last month, with two being in Lockport Township.
- G. Planning-No report this month. The next meeting will be July 9, 2020.
- H. Three Rivers Library-See report attached.
- I. Water Department-Rhonda presented the 2020-2021 budget. Dave made a motion to approve the budget as presented. Mike seconded the motion. Roll call vote: Dave-Yes, Tammy-No, Mike-Yes, Theresa-Yes, Mark-Yes. MOTION CARRIED 4-1. The board approved repairs not to exceed \$12,600 are to be made to well two. Dave has been working on a problem with the dedicated phone line. He will be obtaining a quote for new service using cell phone service.
- J. Website-The treasurers page has been updated. Tax billing will be mailed by July 1st.
- K. Building Committee-No report this month.

- L. Roads Committee-Paving has been completed in the Tamarac Subdivision. Edge gravel still needs to be completed.

Old Business: No old business

New Business: Tammy was contacted by Apex Cleaning that they will no longer be providing cleaning service at the township hall. If anyone knows of an insured cleaning company, please let her know.

Adjournment: Mike made a motion to adjourn the meeting at 9:02 p.m. Theresa seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is July 13, 2020 at the Township hall.

Respectfully Submitted,

/s/

Rhonda Wright
Deputy Clerk

Minutes Approved: 7-13-2020