

LOCKPORT TOWNSHIP REGULAR MEETING
July 13, 2020

Purpose of the meeting: Regular monthly meeting of the Lockport Township Board.

Members Present: Mark Major, Mike Friesner, Tammy Babcock, Theresa Gherna-Ankney, David Cooper. Also present Doug Kuhlman, Dale Hutson and Rhonda Wright.

Members Absent: None

Call to order: The July 13, 2020 meeting was called to order by Supervisor Mark Major at 7:00 p.m.

Mark recited the Pledge of Allegiance.

Approval of Agenda: Tammy made a motion to accept the agenda as presented. Theresa seconded the motion. Roll call vote: Tammy-Yes, Theresa-Yes, Mike-Yes, Dave-Yes, Mark-Yes. MOTION CARRIED 5-0.

Approval of Minutes: Tammy made a motion to accept the June 8, 2020 meeting minutes as presented. Mike seconded the motion. Roll call vote: Dave-Yes, Theresa-Yes, Tammy-Yes, Mark-Yes, Mike-Yes. MOTION CARRIED 5-0.

Public Comments:

- A. The following people addressed the Board.
 - 1. Annie Signorello, 56270 Buffalo Drive
 - 2. Daryl Franzel (via text to Mark)

Penny Ream: Penny is running for Township Clerk and gave a brief personal presentation of herself.

Special Assessment District, Tamarac Subdivision:

Dale has been approached by the Tamarac Homeowners Association regarding a special assessment district to cover their Indiana Michigan Power (aka AEP) light billing. The special assessment district to be known and cited as Lockport Township Street Lighting District No. 1. The township attorney has prepared the resolution and one public hearing will need to be held. Tammy made a motion to adopt the Resolution-Lockport Township Street Lighting Special Assessment District No. 1 subject to the public hearing. Mike seconded the motion. Roll call vote: Theresa-Yes, Tammy-Yes, Mike-Yes, Mark-Yes, Dave-Yes. MOTION CARRIED 5-0.

Board of Review Alternate Position:

The current board of review has one alternate position and this would allow for two. Mark made a motion to nominate Annie Signorello as the second alternate. Mike seconded the motion. Roll call vote: Mike-Yes, Dave-Yes, Theresa-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 5-0.

Enforcement Officer Report:

- A. Doug provided the year to date zoning log.
- B. The property located at 58152 Covered Bridge Road has been court ordered to be demolished. Two bids have been received for the work. Mike made a motion to accept the bid from Rusk Excavating in the amount of \$1,550. Theresa seconded the motion. Roll call vote: Mark-Yes, Dave-Yes, Tammy-Yes, Mike-Yes, Theresa-Yes. MOTION CARRIED 5-0.
- C. Mark asked Doug to send bid packets for the clean up of Patterson Lane and Ash Road properties.

- D. The owner of a property on Arrowhead Drive has told Doug he is obtaining pricing to have a new roof installed. Doug will continue to watch this property for signs of the owner making needed repairs.
- E. The board reminded Doug they do not want Mike Haydon issuing tall grass violations unless someone specifically calls and complains about a property.

Assessors Report:

- A. Dale reported his office is doing property inspections again, with social distancing requirements. They will only be inspecting the outside only at this time. He is working with the Attorney to make sure all proper procedures are being followed.
- B. Dale approved a land split of property on Brad Lane.

Treasurers Report and Bills:

- A. Mike reported the following monthly cash statement.
Checking balance \$1,110.68 with \$84,115.06 transferred from SMB account and checks drawn in the amount of \$84,115.06. Outstanding checks are in the amount of \$0.00. Balance of accounts to date are checking account \$1,110.68; SMB savings account \$471,386.79 (\$112,000 for fire truck fund, \$1,530.18 in inspections fund); Flagstar savings account \$256,807.02; Horizon Bank CD \$186,622.49; Kellogg Community Credit Union CD \$79,426.66; Kellogg Community Credit Union savings account \$5.00, Three Rivers Banking Center CD \$115,736.90, Southern Michigan Bank CD \$51,164.76 and SMB escrow account \$1.34 for a total of \$1,162,261.64. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Theresa seconded the motion. Roll call vote: Mark-Yes, Theresa-Yes, Mike-Yes, Tammy-Yes, Dave-Yes. MOTION CARRIED 5-0. Tammy reported the new QuickBooks accounting system has been installed and that some board members will see a slight change in their payroll checks due to updated tax tables and incorrect filing status. The filing status will be corrected at next month's payroll.

Committee Reports:

- A. Community Development-No report this month.
- B. Intergovernmental Relations-No report this month.
- C. ZBA-No report this month.
- D. Elections-Tammy reported the township has received funding from the CARES Act for a ballot box that will need to be installed at the township hall. We have also received \$1,000 which she used to purchase social distancing signs, thermometers, and three sneeze shields. The State will provide PPE for the elections. 722 absent ballot applications have been received as of this date. Forty percent of these applications are from the State mailing out applications.
- E. Nottawa Library-Mike reported the library will begin accepting appointments for inside use of the library. Curbside service will continue to be available. 1033 items were in circulation, summer reading program is at 58 and the curbside service is at 161. The next meeting will be July 27th.
- F. Centreville Fire Department-Mark reported there were 13 fire calls with two being in Lockport Township. Two radios on trucks will need to be replaced because of the county 911 changing the radio system. This cost will be the responsibility of the fire department.
- G. Planning-Mike reported the planning commission met on July 9th. They discussed Ash Road and the future plans for that area. The master plan update hopefully will be completed by year end. Private road assessments were also discussed.
- H. Three Rivers Library-See report attached.
- I. Water Department-Mark reported the water board in a special meeting approved the purchase of a new cell phone operated reporting system from Kennedy Industries. The board

also voted to approve hiring a contractor to install a curb stop at Eagle Auto. The sanitary sewer survey has been discussed and a couple items will be corrected as required by the survey.

- J. Website-No report this month.
- K. Building Committee-No report this month.
- L. Roads Committee-No report this month.
- M. Sewer Committee-Mike reported that he has been talking with a representative from the Village of Schoolcraft. Schoolcraft has been in talks with the Village of Vicksburg about a potential partnership. There is a possibility of working with both Villages and Park township. The USDA has money available to loan at low interest rates. The representative from USDA is willing to make a presentation to the committee. Park Township has formed a sewer committee also.

Old Business:

- A. Charles Ross' position with the Planning Commission will remain as expiration date of 2021.
- B. Tammy has not received any calls for someone interested in cleaning the hall. Theresa will have a possible cleaning person call Tammy.

New Business: No new business.

Public Comments:

- A. Kathy Humphrey-she is running for County Treasurer and gave a brief personal presentation of herself.

Adjournment: Mike made a motion to adjourn the meeting at 8:52 p.m. Theresa seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is August 10, 2020 at the Township hall.

Respectfully Submitted,

/s/

Rhonda Wright
Deputy Clerk

Minutes Approved: 8-10-2020