

**LOCKPORT TOWNSHIP REGULAR MEETING**  
**August 10, 2020**

**Purpose of the meeting:** Regular monthly meeting of the Lockport Township Board.

**Members Present:** Mark Major, Mike Friesner, Tammy Babcock, Theresa Gherna-Ankney, David Cooper. Also present Doug Kuhlman, Dale Hutson and Rhonda Wright.

**\*Due to the weather, at certain times Board Members were unable to connect via Zoom. A quorum was always present.**

**Members Absent:** None

**Call to order:** The August 10, 2020 meeting was called to order by Supervisor Mark Major at 7:00 p.m.

Mark recited the Pledge of Allegiance.

**Approval of Agenda:** Tammy made a motion to accept the agenda as presented. Mike seconded the motion. Roll call vote: Mike-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 3-0.

**Approval of Minutes:** Mike made a motion to accept the July 13, 2020 meeting minutes as presented. Tammy seconded the motion. Roll call vote: Mark-Yes, Mike-Yes, Dave-Yes. MOTION CARRIED 3-0.

**Public Comments:**

A. The following people addressed the Board.

1. Ben McIntyre, 58758 Ash Rd

**Franchise Agreement 57332 N Main Street:**

Mike made a motion to authorize Mark to sign the Franchise Agreement for 57332 N Main Street after the city has signed and the Township Attorney has reviewed the agreement. Dave seconded the motion. Roll call vote: Dave-Yes, Tammy-Yes, Mike-Yes, Mark-Yes. MOTION CARRIED 4-0.

**Special Assessment District, Tamarac Subdivision:**

Mark made a motion to open the public hearing regarding the Special Assessment District, Tamarac Subdivision. Mike seconded the motion. Public comments were made by Bruce Mastny, Brave Dr and Brett Seifert, Squaw Court. No protests were made. Mike made a motion to close the public hearing. Dave seconded the motion. Roll call vote: Tammy-Yes, Dave-Yes, Mike-Yes, Theresa-Yes, Mark-Yes. MOTION CARRIED 5-0. Mike made a motion to approve the Special Assessment District, Tamarac Subdivision. Theresa seconded the motion. Roll call vote: Theresa-Yes, Dave-Yes, Tammy-Yes, Mike-Yes, Mark-Yes. MOTION CARRIED 5-0. Resolution number 02-2020.

**Enforcement Officer Report:**

- A. Doug provided the year to date zoning log.
- B. Mike is continuing to work blight enforcement.
- C. Doug provided a list of properties available for tax sale this year. There are a couple of properties on Ash Road listed.
- D. Mark made a motion to accept the bid from M & TT in the amount of \$5,670 with the Township paying one half of the cost (\$2,835) and the Water Department paying one half of

the cost. Dave seconded the motion. Roll call vote: Mike-Yes, Tammy-No, Theresa-Yes, Dave-Yes, Mark-Yes. MOTION CARRIED 4-1.

**Assessors Report:**

- A. Dale has approved a land division request that met all planning and zoning requirements.

**Treasurers Report and Bills:**

- A. Mike reported the following monthly cash statement.  
Checking balance \$1,112.44 with \$134,164.64 transferred from SMB account and checks drawn in the amount of \$134,164.64. Outstanding checks are in the amount of \$4,093.63. Balance of accounts to date are checking account \$1,112.44; SMB savings account \$345,768.50 (\$112,000 for fire truck fund, \$1,748.78 in inspections fund); Flagstar savings account \$256,894.03; Horizon Bank CD \$186,622.49; Kellogg Community Credit Union CD \$79,426.66; Kellogg Community Credit Union savings account \$5.00, Three Rivers Banking Center CD \$116,501.21, Southern Michigan Bank CD \$51,269.61 and SMB escrow account \$1.34 for a total of \$1,037,601.28. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Mark seconded the motion. Roll call vote: Theresa-Yes, Dave-Yes, Mike-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 5-0.
- B. Beccy reported she has talked with PayClix about accepting on line tax payments. The cost would be excessive for the small amount of tax payments that would be received. Beccy and Rhonda will discuss the possibility of using the credit card machine that the water department owns but does not use.
- C. Tammy made a motion to destroy checks, numbers 12743-13000, no longer being used on the previous accounting system (CBS). Mark seconded the motion. Mike-Yes, Dave-Yes, Theresa-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 5-0.

**Committee Reports:**

- A. Community Development-No report this month.
- B. Intergovernmental Relations-No report this month.
- C. ZBA-No report this month.
- D. Elections-Tammy reported there were approximately 400 in person voters and approximately 700 absentee ballots processed for the primary election. There was a challenger for the Republican Party at the hall, but no issues were presented. The board of Canvassers has certified our ballots. Tammy will look in to getting prices to purchase four portable tables to use for elections and a vacuum cleaner for the hall.
- E. Nottawa Library-Mike reported 1,609 patrons used the library in July. Curbside service is open and patrons can make an appointment to use the library for 20 minutes. Hours of operation are Monday, Wednesday and Friday 10 am – 5 pm and Tuesday, Thursday and Saturday 10 – 1.
- F. Centreville Fire Department-Mark reported the department is accepting bids for roof repair, soffits, facia and gutters. Lockport will pay our share of the bid of approximately 19%. There were 9 totals call with 1 of those in Lockport during the month of July. Every fire department is having issues with the new 911 system. Each department may have to pay for some of their new equipment which was not previously thought they would have to pay. A year to date report from the City of Three Rivers Fire was presented also. Mark will try to obtain a monthly report going forward.
- G. Planning-No report this month.
- H. Three Rivers Library-See report attached.

- I. Water Department-Mark reported he received an e mail from EGLE regarding a program offering payment assistance and Rhonda did a video training. At this time the water department board has decided to opt out of the program.
- J. Website-No report this month.
- K. Building Committee-No report this month.
- L. Roads Committee-Mark read a thank you letter from John Lindsey with the Road Commission. The commission will meet with township officials in November about participation next year.
- M. Sewer Committee-No report this month.

**Old Business:** No old business.

**New Business:** No new business.

**Public Comments:**

- A. Doug updated the Board on a recent blight problem in Park Township that required Animal Control to remove over 150 cats. He asked that anyone that is willing and able to make a donation of supplies to Animal Control for the care of these cats as the situation has placed a considerable burden on their resources.

**Adjournment:** Mike made a motion to adjourn the meeting at 8:56 p.m. Theresa seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is September 14, 2020 at the Township hall.

Respectfully Submitted,

/s/

Rhonda Wright  
Deputy Clerk

Minutes Approved: