

**LOCKPORT TOWNSHIP REGULAR MEETING**  
**September 14, 2020**

**Purpose of the meeting:** Regular monthly meeting of the Lockport Township Board.

**Members Present:** Mark Major, Mike Friesner, Tammy Babcock, Theresa Gherna-Ankney, David Cooper. Also present Doug Kuhlman, Dale Hutson and Rhonda Wright.

**Members Absent:** None

**Call to order:** The September 14, 2020 meeting was called to order by Supervisor Mark Major at 7:00 p.m.

Mark recited the Pledge of Allegiance.

**Approval of Agenda:** Mike made a motion to accept the agenda as presented. Theresa seconded the motion. Roll call vote: Tammy-Yes, Mike-Yes, Dave-Yes, Mark-Yes, Theresa-Yes. MOTION CARRIED 5-0.

**Approval of Minutes:** Dave made a motion to accept the August 10, 2020 meeting minutes as presented. Mike seconded the motion. Roll call vote: Theresa-Yes, Dave-Yes, Tammy-Yes, Mike-Yes, Mark-Yes. MOTION CARRIED 5-0.

**Public Comments:**

No public comments

**Enforcement Officer Report:**

- A. Doug reported the property on Patterson Lane that, was to be up for demolishing bid, is now up for tax sale. A demolishing bid will be on hold until after the tax sale.
- B. Zoning requests continues to be busy for new construction and inspections.
- C. Mark made a motion to have a demolishing bid for the property on Ash Road completed. Dave seconded the motion. Roll call vote: Tammy-Yes, Mike-Yes, Dave-Yes, Theresa-Yes, Mark-Yes. MOTION CARRIED 5-0.

**Assessors Report:**

- A. Dale reported the State of Michigan is requiring each county to designate an assessor in case the current assessor fails to do their job adequately. The county has to assign this assessor by the year end. Each municipality supervisor does vote to approve the designated assessor. While the municipalities are responsible for all costs, it is not clear when these costs would be charged.

**Treasurers Report and Bills:**

- A. Mike reported the following monthly cash statement.  
Checking balance \$1,112.36 with \$19,193.93 transferred from SMB account and checks drawn in the amount of \$19,193.93. Outstanding checks are in the amount of \$108,261.27. Balance of accounts to date are checking account \$1,112.36; SMB savings account \$380,280.62 (\$112,000 for fire truck fund, \$1,959.08 in inspections fund, \$46,991.00 SOM Revenue Sharing); Flagstar savings account \$256,970.89; Horizon Bank CD \$186,622.49; Kellogg Community Credit Union CD \$79,426.66; Kellogg Community Credit Union savings account \$5.00, Three Rivers Banking Center CD \$116,501.21, Southern Michigan Bank CD \$51,378.18

and SMB escrow account \$1.34 for a total of \$1,072,312.75. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Theresa seconded the motion. Roll call vote: Theresa-Yes, Dave-Yes, Mark-Yes, Mike-Yes, Tammy-Yes. MOTION CARRIED 5-0.

- B. Beccy followed up with Flagstar bank about using the credit card machine that the water department is not using. This machine is outdated and would cost \$350 to replace. There would also be a charge of \$33.50 monthly plus a per transaction fee. Beccy will check with govpay.com and also with Southern Michigan Bank to see if either have a program available.

#### Committee Reports:

- A. Community Development-No report this month.
- B. Intergovernmental Relations-No report this month.
- C. ZBA-No report this month.
- D. Elections-Tammy reported she is working on finding a few more workers for the November election. The absentee ballot box has been received and needs to be anchored to the cement. The election committee will meet on 9/29 at 4:00 pm. As of this date there are 854 permanent absentee voters on the list. Mark made a motion to purchase six folding tables at a cost not to exceed \$510. Mike seconded the motion. Roll call vote: Tammy-Yes, Dave-Yes, Theresa-Yes, Mike-Yes, Mark-Yes. MOTION CARRIED 5-0. Mike made a motion to purchase vacuum cleaner for the township hall in an amount not to exceed \$150. Theresa seconded the motion. Theresa-Yes, Mike-Yes, Dave-Yes, Tammy-Yes, Mark-Yes. MOTION CARRIED 5-0.
- E. Nottawa Library-The patron county for August was 3,234. The library is closed from noon to one each day for staff to sanitize. They are asking patrons to limit time inside the library to 20 minutes. Curbside service is still available.
- F. Centreville Fire Department-Mark reported there was a total of 11 calls last month, with one being in Lockport Township. Truck pump tests have been completed and all have passed. Fire board approved the removal of the old station roof and installation of a new roof in the amount of \$36,000. The removal of the old roof has begun.
- G. Planning-No report this month.
- H. Three Rivers Library-See report attached.
- I. Water Department-Mark reported Scott King has retired as operator and Dave Cooper filled in as operator. Dave has now resigned as operator and water board member. Mark gave appreciation to both for their service. A notice has been placed on the township website for someone to fill the board position vacated by Dave. Mark has resigned his position as township liaison. Mark made a motion to appoint Mike Friesner as the township's temporary liaison. This appointment will be until November 20, 2020. Tammy seconded the motion. Roll call vote: Dave-Yes, Theresa-Yes, Mark-Yes, Tammy-Yes, Mike-Yes. MOTION CARRIED 5-0.
- J. Website-No report this month.
- K. Building Committee-No report this month.
- L. Roads Committee-Road work has begun from Schweitzer Bridge Road to Holtom Road. This work is being funded by the county.
- M. Sewer Committee-Doug participated in the Schoolcraft Village virtual meeting and introduced Mike, Dave and himself. They are interested in talking with the sewer committee and will be addressing this further at their next meeting.

#### Old Business:

- A. Mike will obtain bids about possible replacement of the current Township hall sign. The board would like to see the sign moved on an angle near the corner by the stop sign.

#### New Business: No new business.

**Adjournment:** Mike made a motion to adjourn the meeting at 8:14 pm. Theresa seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is October 12, 2020 at the Township hall.

Respectfully Submitted,

/s/

Rhonda Wright  
Deputy Clerk

Minutes Approved: