

Fire Chief's Report:

We had 9 calls for the month of November

The Village had 3 calls

1. 11-1 Nottawa/Main Unauthorized burn
2. 11-7 115 S. Clinton St. Gas leak
3. 11-24 190 Hogan St. Fire Alarm

Nottawa Township had 5 calls

1. 11-9 M-86/Nottawa Controlled burn
2. 11-10 23671 River Run Rd. Assist to Lifecare Full Arrest
3. 11-20 57421 Nottawa Rd. Gas leak inside a residence
4. 11-21 61686 Parkridge Ln. Assist to Lifecare
5. 11-24 M-86/ Bucknell Combine fire

Lockport had 1 call

1. 11-23 M-86/ Neiman Rd Rollover accident with injuries

Water Board Report:

The Water Board has only four members as of right now. The Water Board will be getting a rate study done by Michigan Rural Water in the near future.

Planning Committee Meeting Report:

January 6, 2022

Old Business:

Text amendment update from October meeting discussed. Principal Farm dwelling.

Ash Road Redevelopment update (tiny house).

Paving Ash road.

Solar energy guidelines, still waiting to see how Fabius handles their situation.

Talked about how high winds can damage the panels and the high maintenance of wind turbines.

New Business:

Reappointed Sherrie as Chairperson, Charles as Vice Chairperson and Char as recording secretary.

Special meeting for Hovenkamp request on January 20, 2022 at 7pm.

We will be looking to add a text amendment to include accessory structure setbacks to our current zoning ordinances.

Upcoming meeting dates set for April 14, 2022, July 14, 2022, October 6, 2022 and January 5, 2023.

Submitted by: Mike Friesner

Government Relations Committee:

Government Relations Committee met on Tuesday, January 4th.

The Chamber reported an upcoming Manufacturer's Roundtable on January 19th, Coffee & Connections on January 27th, Legislative Update with State Rep Carra and State Senator LaSata on January 28th and the Leadership program kicking off on February 2nd.

St. Joseph County – reported new voter ID cards will be sent out due to the redistricting, they recently held union contract negotiations, extended Health Officer's contract with a 10% raise, discussed holding a county-wide ARPA meeting and county-wide Ambulance discussions, changed their meetings to 1x a month

Centreville – reported working on Redevelopment Ready Communities, Christmas events went well, Center Hub building sold and will be a microbrewery, Village has now hired a new director

City of TR – reported working on the budget process, opening bids for former hospital demo, new Chief of Police hired, holding Show Cause hearing for houses on S. Main, replacing sewer lines, working on pump stations, EMS is monitoring needs and looking at a county-wide fix, water tower maintenance planned, planning on holding an open meeting for the River Country Recreational Authority with townships.

Lockport – reported contracting with Eckert Wordell for architectural drawings for office spaces, planning road work in Tamarac, fixing property lines for some houses on Noah Lake

Park Township – reported they are still working on the site plans for the Dollar General building, planning on road projects for Marcellus and Hutchinson Roads, received a quote from Comcast to run fiber to their hall for 80k and will not be pursuing it, ordered a new fire truck

Fabius Township – reported a new deputy, working on Planning Commission Survey, working on a 425 with the City for an urgent care facility

Nottawa Library Report:

December Library Director's Report

Patron Count: 1,654 Copy Count: 28,363

Circulation: 3,294

Ancestry: 73 Computer use: 54

Nonfiction - Adult: 272 Fiction - Adult: 583 Audiobooks -- Adult: 118 Fiction - Young Adult: 179

Nonfiction - Children:226 Fiction - Children: 840 Audiobooks-- Children: 50 Kits: 29 DVDs: 337
Music: 41 Magazines: 31 OverDrive: 176 Hoopla: 102 Interlibrary Loan: 310
Sales and Service:
Fax: 22 Copies: 476 Laminating: 0 OverDues: 1

Meeting, Tutor Room and Pavilion Use: 11

People Count: 1,503

Programs: Programs (all): House Elf on the Shelf: 54, Christmas at Hogwarts: 33, Gratitude Cards: 50 Class (all): Dot Stencil Mug/Plate: 16 Take-n-make (under YA): Christmas Coloring Sheets: 50 Take-n-Make (teen): Hogwarts Potion Bottles: 6, Hogwarts Wands: 6 Take-n-Make (all): House Ornaments: 24 Adult Programs: Holiday Material Drawing: 115 entries

Upcoming Programs: The Children's Classroom has a selection of toys on rotation for children to come and enjoy! Snow themed coloring sheets and crafts are available. Cocoa Bomb Class (RSVP required) 1/19, Lit Loot Book Subscription Box for 6th-12th grade: sign-up by 2/10 for 2/14 pick-up, Minecraft Lego World creation drop-in 2/14 -2/21, Library Board Meeting January 27 @ 4:00 pm.

Lockport had 441 checkouts in December.

Website Report:

If you have any questions or things you would like to add, please contact Mark or Melissa.

Meeting Minutes:

**LOCKPORT TOWNSHIP REGULAR MEETING
58982 Holtom Rd. Three Rivers, MI
December 13, 2021**

Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels & Donna Grubbs.
Also present: Dale Hutson, Elena Meadows, and Beccy Friesner.

Members Absent: none

Call to order: The meeting was called to order by Supervisor Major at 6:01 p.m.

Approval of Agenda: Daniels made a motion to accept the agenda. Friesner seconded the motion.
MOTION CARRIED 5-0.

Approval of the Consent Agenda: Trammell made a motion to accept the consent agenda which included: Government Relations Committee Report, Nottawa Library Report, November 8, 2021

Regular Meeting Minutes, Three Rivers Library Report, Water Board Report, Centreville Fire Chief's Report and Website Report. Friesner seconded the motion. MOTION CARRIED 5-0.

Public Comments: Char Zavala discussed atmosphere of the meetings and relationship with the library. Gloria Johnson inquired about the library status.

Enforcement Officer Report: Supervisor Major noted that a check had been received for the property that was sold at last month's meeting.

Assessor's Report: Hutson provided a land division report, discussed new addressing procedures requested by the County and inquired about a raise.

AV Ballots: Trammell noted the State had recently sent her all of the returned AV Ballot applications from 2020 and was requesting they be reprocessed by 12/31/21. The County Clerk's office is offering to help local clerks with this process. Friesner made a motion to approve up to \$3,000 for the County Clerk's office to help with the processing of these AV Ballots. Daniels seconded. Motion passed 4-1 with Major dissenting.

ARPA Funds Bank Account: A check for the first half of the ARPA Funds money was received. A separate account needs to be opened as best practices for tracking purposes of this money. Grubbs made a motion to open an account at the Kalamazoo County State Bank in Schoolcraft with Treasurer – Mike Friesner, Clerk – Christy Trammell and Supervisor – Mark Major on the account. Daniels seconded. The motion passed 5-0 with a roll call vote.

Treasurer's Report and Bills: Major made a motion to accept the report, pay the bills and file the report. Grubbs seconded. Motion passed 5-0.

Committee Reports:

- A. Government Relations Committee – report was included in Consent Agenda
- B. ZBA – none
- C. Elections – still waiting to hear the official dates for the 2022 elections.
- D. Nottawa Library – report was included in the Consent Agenda
- E. Centreville Fire Board – none
- F. Planning – none
- G. Three Rivers Library – report was included in Consent Agenda.
- H. Water Department – report was included in Consent Agenda. It was noted that Paul Miller has resigned from the Water Board and his seat will need to be filled.
- I. Website – report was included in Consent Agenda.
- J. Building Committee – Trammell received a quote for architectural design from Eckert & Wordell for 3 offices, moving the overhead lighting, reworking the HVAC so each office had duct work and adding windows to the building as the only windows would now be in the office space. The quote was for \$3,500 or without the additional windows the quote was for \$2,000. A motion was made by Daniels and seconded by Friesner to proceed with the quote for \$2,000 with Eckert & Wordell for the architectural design work for the office spaces and not adding additional windows. Motion passed 5-0.
- K. Roads Committee – A list of road projects was provided. Daniels made a motion to work with the Road Commission on their 50/50 match program to do the roads located in Tamarac

selected on the attached spread sheet which will total approximately \$120,500. Friesner seconded. Motion passed 5-0 with a roll call vote.

Old Business: Friesner noted that his new computer and printer had been ordered. Major noted he had received a quote and would be ordering his new computer and printer soon.

New Business: none

Adjournment: Friesner made a motion to adjourn the meeting at 8:02 p.m. Daniels seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is January 10, 2022

Respectfully Submitted,

Christy Trammell
Township Clerk

Cash Report:

BANK BALANCE

31-Dec-21

BEGINNING BALANCE SMB GENERAL CHECKING #5598 \$2,084.75

DEPOSITS \$216,089.81

CHECKS DRAWN \$17,590.18

SUB TOTAL \$200,584.38

OUTSTANDING CHECKS \$4,469.29

OUTSTANDING DEPOSITS \$0.00

ADJUSTED CHECKING BALANCE \$196,115.09

TRANSFERS FROM GEN SAVS#2470 TO GEN CKG#5598 \$58,920.69

CHECKS DRAWN 01/10/2022 \$58,920.69

TRANSFER TO KALAMAZOO COUNTY STATE BANK-ARPA \$119,840.50

CHECKING BALANCE TO DATE \$1,274.59

BALANCE OF ACCOUNTS TO DATE:

GENERAL CHECKING BALANCE #5598 \$1,274.59

SOUTHERN MICHIGAN BANK GENERAL SAVINGS #2470 \$330,305.78

(\$119,500 IS FOR FIRE TRUCK FUND)

(Includes \$6,128.08 in Inspections/Building Fund)

(Includes \$66,461.00 S.O.M. Revenue Sharing)

ARBOR CU #659
 ARBOR CU #659 \$100,049.40

 HORIZON BANK CD#1643 (4-12-23) \$187,219.82

 HORIZON BANK SAVINGS #7914 \$17,273.04

 KALAMAZOO COUNTY STATE BANK #1518 "ARPA" \$194,840.50

 KELLOGG COMM FED CU CD#9300 (12-15-22) \$81,064.20

 KELLOGG COMM FED CU SAVINGS \$5.00

 OMNI CU MONEY MARKET# 1540 \$240,835.67

 OMNI CU SAVINGS#1540 \$5.00

 SOUTHERN MICHIGAN BANK CD#5608 (06-16-23) \$52,519.34

 SOUTHERN MICHIGAN BANK ESCROW #2468 \$13,119.43

 THREE RIVERS BANKING CD#5040 (04-08-22) \$120,373.37

 TOTAL CASH ACCOUNTS: \$1,338,885.14

 TREASURER'S TAX PETTY CASH ON HAND: \$100.00

2021-2022 TAX CHECKING #2819 & SAVINGS #5614 ACCTS SUMMARY

Balance Forward Tax Accounts: \$221,210.37
 Plus Tax Deposits #2819 12/14/21-01/10/22 \$1,042,069.70
 Minus Service Chgs #2819 & #5614 \$0.00
 Plus Interest #2819 & #5614/or NSF fees paid \$20.73
 Plus Voided Checks/adjustments \$0.00
 Minus NSF/reversals etc. \$0.00
 Minus Pmts/transfers made #2819 12/14/21-1/10/22 \$616,506.98
 TOTAL COMBINED TAX ACCOUNTS AS OF 01/10/2022 \$646,793.82

Lockport Township

Agenda January 10, 2022 Regular Meeting

I. Call to Order Mark Major

II. Approval of Agenda

III. Approval of Consent Agenda

Including: Government Relations ,Treasurers Cash Statement, Nottawa Library Report, planning committee meeting Jan. 6, 2022, December 13, 2021 Regular Meeting Minutes, Water Board Report, Centreville Fire Chiefs Report and Website Report.

IV. Public Comments

V. Enforcement Officer Doug Kuhlman

VI. Assessors Report Dale Hutson

VII. Treasurers Report & Bills Mike Friesner

VIII. Committee Reports

a. Government Relations Rick Daniels

b. ZBA Donna Grubbs

c. Elections Christy Trammell

d. Nottawa Library Mike Friesner

e. Centreville Fire Board Mark Major

f. Planning Mike Friesner

g. Three Rivers Library Char Zavalía

h. Water Department Mark Major

i. Website Melissa Major

j. Building Committee Christy Trammell, Donna Grubbs k. Roads Committee
Mark Major, Mike Friesner

IX. Old Business – None

X. New Business – None

Adjournment

Next Monthly Meeting – February 14, 2022