**Fire Chief’s Report:**

We had 8 calls for the month of August

Village had 2 calls

1. 8-3 Nottawa/Main Gas line hit by construction Adams Excavation

2. 8-27 681 E. Main St Assist to Lifecare

Nottawa had 4 calls

1. 8-13 24711 Lakewood Dr. Assist to Lifecare

2. 8-22 61968 Bayshore Dr. CO2 alarm

3. 8-24 Nottawa/Spring Creek Personal injury accident

4. 8-24 M-86/Filmore Personal injury accident

Lockport had 1 call

1. 8-10 South River Rd/Holtom Unknown Accident

We had 1 Automatic Aid to the City of Three River

1. 8-5 615 Madison St. Structure fire call off in route

The new truck is still in the process of being finished. Last expected date that we know of is late

September to early October delivery date. Will update as soon as we hear anything on the final

inspection and exact date of delivery.

**Three Rivers Library Report:**

***Report on Three Rivers Public Library Board Meeting held on September 26, 2023***

● The library’s hours of operation are 10 a.m. to 5:30 p.m. on Monday, Wednesday, Thursday, and Friday; 10:00 a.m. to 7:30 p.m. on Tuesday; and 10 a.m. to 4 p.m. on Saturday. (They close at 3 p..m. on the 2nd Wednesday of the month for staff training).

● There are currently 1,344 Lockport Township residents registered with the TRPL; ● Chris Horsman came out to update the library board on the status of the 100-year-old+ Velocipede railroad handcar, which her father, Ralph Vogel, donated to the City of Three Rivers in 2013; She and her siblings finally located the railroad handcar, which mysteriously disappeared when it was to be moved from the City Hall to the library. It will now be permanently housed at the library with a plaque and newspaper clippings to explain the origins of this three-wheeled, hand-powered, train track vehicle and its connection to the SheffieldCar Company in Three Rivers.

● Here are some of the activities currently being offered at the library (be sure to check with the library to see if you need to register for the event):

❖ **Storybook Walks** - Oct. 1-31: Scidmore Park will feature “How I Learned to Fall Out of Trees” and Huss site will feature “Creepy Carrots”;

❖ **Story tim**e for preschoolers and **book club**s for all ages;

❖ **Pumpkin Cork Take-and-Make-It Craft Kit** for adults on **Oct. 10** from 10 a.m. to 5 p.m.;

❖ **“Where the Wild Things Are” Musical Musical Storybook** will be performed on **Oct. 10** from 6 to 7 p.m. in the basement of the library, which will be

transformed into Max’s bedroom, and will feature the KSO **Percussion Duo.** ❖ **Teen Candy Corn Taste Test** on **Oct. 12** from 4-5 p.m.;

❖ **Noodle Head Day** for ages 6 to 12 on **Oct. 18** from 4 to 5 p.m.;

❖ **Literary Ladies Book Club** will be focusing on **“Carrie Soto is Back”** by Taylor Jenkins Reid on **Oct. 25** from 1 to 3 p.m.;

❖ **Coffee & Conversation** on **Oct. 25** from 11:30 a.m. to 12:30 p.m.

❖ **Michigan Haunted Locations** - A video presentation on **Oct. 27** from 4:30 to 5:30 by Chad Lewis. (It is my understanding that this may be geared for

adults.)

❖ **1st Annual Fall Festival** (not to be confused with the Color Tour on Oct. 8) will be on **Oct. 28** from 12 to 4 p.m.; although the city is sponsoring this event, the library will be hosting a craft-making station and a costume contest (with results on FaceBook) at their site from 12 to 3 p.m.;

❖ **Halloween Craft for kids** on **Oct. 30** from 4 to 5 p.m.;

❖ **Teen Movie Time** on **Oct. 31** from 4 to 5:30 p.m. featuring “Hocus Pocus”; ❖ For further information, check their website at threeriverslibrary.org or call **269/273-8666**;

❖ You can call the library to get on their newsletter list or pick up a Monthly Calendar of Events at the library desk;

● Next board meeting will be held at the library on **Tuesday, Oct. 24, 2023**, at 6:00 p.m. *Submitted by Charlene Zavala*

**Website Report:**

If you have any questions, contact Mark or Melissa.

**Government Relations:**

Government Relations Committee: – met on October 3.

Three Rivers Area Chamber of Commerce – reported a good turnout and successful fundraiser to help the Road Commission with the Covered Bridge repairs, upcoming Annual Dinner and Fall Color Tour, trip to Costa Rica the first week in November and hosting HR and Manufacturer’s Roundtables.

St. Joseph County – reported accepting a bid for work at the jail including 22 doors, work in the control room and electronics, the project at the former library will be done in April 2024 turning it into the Family Courts Building, the State Attorney General is reviewing the letter submitted to remove the Sheriff, the County Clerk reported finding someone for the Early Elections specialist position and it will save the townships and cities additional monies from the initial quote.

Centreville – reported a master water meter being installed in the trailer park and additional trailers being added, the Village has purchased the Truckenmiller store and the Redevelopment Ready Communities project is moving along.

Lockport Township – reported an upcoming meeting regarding a solution for the Pine Trail issue.

Park Township – reported that Mercury Broadband is still now working in Park Township, Trustee Mike Kinne resigning and working on an AIRBNB ordinance.

**Water Board Minutes:**

LOCKPORT TOWNSHIP WATER BOARD MEETING MINUTES

October 3, 2023

Purpose of the meeting: Regular meeting of the Lockport Township Water Board.

Members Present:

 Joe Nowicki, Chairman

 Mark Major, Board Member

 Lee Ross, Board Member

 Glenn Wegner, Board Member

 Annie Signorello, Billing Clerk

Members Absent:

 Becky Myers, Board Member

Carey Williams, Operator

Call to Order:

The October 3, 2023 meeting was called to order by Joe Nowicki at 5: 11p.m. Roll call: Joe, Mark, Glenn, Annie.

Agenda Approval:

Lee motioned to approve Agenda as presented. Glenn seconded the motion. MOTION CARRIED 4-0

Meeting Minutes Approval:

Mark motioned to approve Minutes of September 5, 2023. Glenn Seconded motion. MOTION CARRIED: 4-0

Visitors Comments:

Doug Kuhlman – Discussion on potential new customer located at 51704 US 131.

System Operators Report:

Absent due to servicing residential customer.

Inventory:

* 11 Meters; 43 MXU’s in Inventory, as of 10-27-23

Asset Management:

* Meeting with John Holland MRWA, need to inventory of pipes, hydrants, etc. of water system.
* All hydrants will be marked by end of year.

Accountants Report

1. Accounts Receivables: September deposits $ 1,941.51.
2. Accounts payable for the month of September 2023, were presented. Discussion: Mark motioned to pay September bills in the amount of $10,018.29. Lee Seconded Motion. ROLL CALL: Joe-yes, Mark-Yes, Glenn-Yes, Lee-Yes. MOTION CARRIED 4-0.
3. Bank balances for the month ending September, 2023 were discussed.
4. System Operations Summary for the month of September, 2023. discussed as presented.
5. Cubic Feet of Water: Discussion on report to update.

Old Business:

Mark stated that the Township Board has approved and signed the Resolution RE: Water Charges. New rates will be effective April 1, 2024 and reflecting on the July 2024 bills. Notice will be posted on window, website & newspaper.

Mark received notice from the insurance company stating that they will not cover any claims regarding PFAS. Discussion.

Adjournment:

Lee made a motion to adjourn the meeting at 7:19 p.m. Glenn seconded the motion. All in favor. MOTION CARRIED 4-0.

Respectfully Submitted,

 /s/

Annie Signorello

Secretary

Next scheduled regular meeting Tuesday, November 7, 2023, 5:00 pm.

**Regular Meeting Minutes:**

LOCKPORT TOWNSHIP REGULAR MEETING

58982 Holtom Rd. Three Rivers, MI

September 11, 2023

Members Present: Mark Major, Mike Friesner, Christy Trammell, Donna Grubbs & Rick Daniels.

Also present: Doug Kuhlman, Elena Meadows, Jimmy Meadows & Beccy Friesner.

Members Absent: none

Call to Order: The meeting was called to order by Supervisor Major at 6:00 p.m.

Approval of Agenda: Daniels made a motion to accept the agenda. Friesner seconded the motion. Motion carried 5-0.

Approval of the Consent Agenda: Grubbs made a motion to accept the consent agenda which included: August 14, 2023 regular meeting minutes, Water Board Report, Treasurer’s Cash Statement, Three Rivers Library Report, Centreville Fire Chief’s Report for July, Nottawa Library Report, Government Relations Report & Website Report. Daniels seconded the motion. Motion carried 5-0.

Public Comments:

* LouElla Hamilton commented on the Tiny House Ordinance and Pine Trail situation and extended a thank you to Sherrie Nowicki for her efforts.
* Charlene Zavala commented on the newsletter and thanked Elena Meadows for her work and commended Sherrie Nowicki for her work.
* Gloria Johnson thanked Elena Meadows for her work on the newsletter and discussed Pine Trail.

Early Voting: A proposal was received from the County Clerk’s Office which is an Agreement for Election Services between St. Joseph County and all County voting jurisdictions. Early voting, which is a result of Proposal 2 passing, would be handled at the County level for all 9 days. A motion was made by Friesner to accept the proposal for 1 calendar year at the cost of $8,350 and to revisit the proposal at the end of the year. Daniels seconded the motion. Motion passed 5-0 with a roll call vote.

Enforcement Officer’s Report: Kuhlman provided a written report and noted 11 new homes in the township this year and noted that the County Master Plan is moving forward.

Assessor’s Report: Major noted that a notice will be mailed to Pine Trail property owners inviting them to the October meeting to share the solution to the survey lines being off.

Treasurer’s Report and Bills: Friesner reviewed the Treasurer’s Report. Major made a motion to accept the report, pay the bills and file the report. Daniels seconded. Motion passed 5-0.

Committee Reports:

1. Government Relations – The report was in the Consent Agenda.
2. ZBA – none
3. Elections – covered with the Early Voting Proposal.
4. Nottawa Library – The report was in the Consent Agenda.
5. Centreville Fire Board – The report was in the Consent Agenda.
6. Planning – The position for a Recording Secretary was posted by Major. 2 applications were received. Gloria Johnson and Autumn Major. Gloria asked that her application be rescinded and the position be given to Autumn to engage a younger generation. Grubbs made a motion to accept Gloria’s withdrawal and appoint Autumn Major as Recording Secretary to the Planning Commission. Friesner seconded. Motion passed 4-0 with a roll call vote and Mark Major abstaining.
7. Three Rivers Library – report was included in Consent Agenda and Zavala provided a verbal report too.
8. Water Department – a Resolution was presented that would provide a 3% increase in the rate for each unit annually for 5 years and it will take effect in April 2024. Daniels made a motion to approve the Resolution as presented. Grubbs seconded. Motion passed 5-0 with a roll call vote.
9. Website – report was included in Consent Agenda.
10. Building Committee – the listing agent for the property at 56808 N. Main received a verbal offer for the property. By consent, the Board tabled it until the official offer is received. A quote is being sought for the repairs on the window that is now cracked.
11. Roads Committee – Communication was received from the Road Commission regarding the closure of the repairs of the Covered Bridge which will remain closed for potentially the rest of the year. In addition, the river is being lowered until April.
12. ARPA Funds Committee – Daniels noted that with the new technology, the need to train the Board on how to operate it. It was agreed that we would set up the training for 5pm before the next monthly meeting.
13. Water & Sewer Committee – they will meet again in October.
14. Lockport, Fabius and Park – the townships met with each sending 2 representatives and had discussion about Library funding, Ambulance and the RCRA. They will meet again in November.

Old Business: none

New Business: none

Adjournment: Grubbs made a motion to adjourn the meeting at 7:43 p.m. Daniels seconded the motion. Motion carried 5-0.

The next regularly scheduled meeting is October 9, 2023.

Respectfully Submitted,

Christy Trammell

Lockport Township Clerk

**Agenda:**

Lockport Township

Agenda

October 9, 2023

Regular Meeting

I. Call to Order Mark Major

II. Approval of Agenda

III. Approval of Consent Agenda

Including: Three Rivers Library Report, September 11, 2023 Regular Meeting Minutes, Water Board Report, Centreville Fire Chiefs Report for August, Web Site Report, Government Relations.

IV. Public Comments

V. Pine Trail Seth Koches

VI. Enforcement Officer Doug Kuhlman

VII. Assessors Report Dale Hutson

VIII. Treasurers Report and Bills Mike Friesner

IX. Committee Reports

a. Government Relations Rick Daniels

b. ZBA Donna Grubbs

c. Elections Christy Trammell

d. Nottawa Library Mike Friesner

e. Centreville Fire Board Mark Major

f. Planning Mike Friesner

g. Three Rivers Library Char Zavala

h. Water Department Mark Major

i. Website Melissa Major

j. Building Committee Christy Trammell, Donna Grubbs k. Roads Committee Mark Major, Mike Friesner

l. ARPA Funds Committee Christy Trammell, Mike Frieser m. Water & Sewer Committee Mike Friesner, Rick Daniels

n. Lockport, Fabius, Park Mark Major, Rick Daniels

X. New Business

XI. Old Business

Adjournment

Next Monthly Meeting ~~–~~ November 13, 2023