**Fire Chief’s Report:**

We had 10 calls for the month of December

Village had 2 calls

1. 12-23-23 681 E. Main Fire alarm

2. 12-30-23 48 Randall Ln. Complaint states that they see a cat in the window and also a flex

pipe hooked up to the gas meter. They believe that the fire department should come check it

out. 100 called central and told them that this is not a fire related call that if someone is living in

a structure but they do not belong there that they need to call the police and if someone is

stealing gas from the gas company then the need to notify the gas company and also the police.

Nottawa Township had 4 calls

1. 12-5-23 23178 Van Resort Dr. Investigation Homeowner hears buzzing in the walls and

believes he has a fire in the wall. During investigation found an electric utensil running in a

drawer.

2. 12-13-23 M-86/Nottawa Assist Police to sweep off the road from a none injury vehicle

accident

3. 12-18-23 M-86/ Londick Vehicle in the field

4. 12-18-23 25595 M-86 Power lines down

Lockport had 1 call

1. 12-9-23 60980 Stroble powerlines down

We had 3 Automatic aid/ Mutual aid

1. 12-8-23 606 Eighth St Three Rivers Automatic aid possible structure fire

2. 12-28-23 28640 M-86 Assist Colon on a barn fire. Turned out to be a controlled burn

3. 12-31-23 21680 N. Everson White Pigeon. Structure fire fully involved

**Three Rivers Library Report:**

***Report on Three Rivers Public Library Board Meeting held on January 23, 2024***

● The library’s hours of operation are 10 a.m. to 5:30 p.m. on Monday, Wednesday, Thursday, and Friday; 10:00 a.m. to 7:30 p.m. on Tuesday; and 10 a.m. to 4 p.m. on Saturday. (They close at 3 p.m. on the 2nd Wednesday of the month for staff training);

● There are currently 1,358 Lockport Township residents registered with the TRPL; ● Parking lot lighting has been successfully replaced;

● Discussion continues regarding Projected Easement Agreement with Clark Logic of parking lot area;

● Julie Keefer and Mike Fleckenstein will be completing their terms as President and Vice President this month; the new slate of officers nominated were Linda Munro as President, Vicki Wordelman as Vice President, and Desiree Horrocks as Recording Secretary; elections will be held at the next meeting;

● Here are some of the activities currently being offered at the library:

❖ **Story tim**e for preschoolers and **book club**s for all ages;

❖ **Feb. 15 - Books & Brews Book Club -** This month’s book is “The

Housermaid.” They will meet at the Landmark Taphouse from 5-7 p.m. to discuss the book. New members are welcome;

❖ **Feb. 17** - **Learn Basic Computer Skills** - from 10 a.m. to 2 p.m.; no registration required;

❖ **Feb. 28 - Coffee & Conversation** from 11:30 a.m. to 12:30 p.m.;

❖ **Feb. 28 - Literary Ladies Book Club -** This month’s feature book is “This is How it Always Is.”. They will meet from 1-3 p.m. on 1st floor of the library to discuss the book. New members are welcome;

❖ For further information, check their website at threeriverslibrary.org or call **269/273-8666**;

❖ You can call the library to get on their newsletter list or pick up a Monthly Calendar of Events at the library desk;

● Next board meeting will be at the library on **Tuesday, February 27, 2024**, at 6:00 p.m. *Submitted by Charlene Zavala*

**Nottawa Library Report:**

**Nottawa Township Library Director's Report - January 2024**

**Timi Sloat, Director - 685 East Main Street Centreville, MI 49032 – Phone (269)467-6289 timi.sloat@monroe.lib.mi.us – www.nottawatownshiplibrary.com Circulation by material: Sales and Service:**

Nottawa 1425 Fax: 97

Lockport 304 Copies: 647

Florence 146 Laminating: 1

Non Resident Full 199 OverDues: 3

Non Resident Physical 479

Vested Community Partner 185 **Facility Usage:**

**Total Circulation Count: 2738** Meeting Room: 17

Children’s Classroom: 467

**Circulation by patron:** Tutor Room: 40

Nottawa 703 Pavilion Use: 0

Lockport 150 People Count: 1830

Florence 72

Non Resident Full 122 **Ancestry:** 0

Non Resident Physical 275 **Computer use:** 104

Vested Community Partner 94

**Total Circulation Count: 1416 Programs:**

Take-n-make (under YA):

**Circulation Count by Type:** Teen Take-n-Make:

Fiction – Adult: 709 Adult Classes:

Audiobooks -- Adult: 73 Adult Programs: Nonfiction--Adult: 400 Adult Take-n-Make: Fiction – Young Adult: 128 Children’s Classes: Nonfiction – Children: 231 Children’s Programs: Fiction – Children: 1199

Audiobooks-- Children: 106

Kits: 78

DVDs: 236

Music: 10 Teen Classes: Magazines: 39 Teen Programs: OverDrive: 93 **Upcoming Programs:** Hoopla: 171

Interloan Library loan: 339

**Total Circulation Count: 3812**

Sturgis Writers Group, Book Clubs, Maj Jong group

January Story Time. Lego World theme with crafts and decorations. Ephasizing our lego books and lego kits for use in library

Winter Lit Loot boxes.

Valentine crafts and Valentine themed story time. Adult book giveaway.

**Website Report:**

If you have any questions, contact Mark or Melissa.

**Water Board Meeting Minutes:**

**LOCKPORT TOWNSHIP WATER BOARD MEETING MINUTES**

February 6, 2024

Purpose of the meeting: Regular meeting of the Lockport Township Water Board.

Members Present:

Joe Nowicki, Chairman

Mark Major, Board Member Lee Ross, Board Member

Glenn Wegner, Board Member Becky Myers, Board Member Carey Williams, Operator

Annie Signorello, Billing Clerk

Members Absent: None

Call to Order:

The February 6, 2024 meeting was called to order by Joe Nowicki at 5: 02 p.m. Roll call: Joe, Mark, Lee, Glenn, Becky, Annie.

Agenda Approval: Becky motioned to approve Agenda as presented. Glenn seconded the motion. MOTION CARRIED 5-0

Meeting Minutes Approval:

Glenn motioned to approve Minutes of January 4, 2024, as presented.

Lee Seconded motion. MOTION CARRIED: 5-0

Visitors Comments:

None

Water Line Extension/Feasibility Study Update:

No Update at this time.

System Operators Report:

Carey reported 4,843,456 gallons pumped for month of January. Generator in Well House #2 faulted again last week.

Hydrant repair - Fisher St & Buckhorn Rd. Carey provided a quote for materials and labor. Discussion. Joe motioned to have Perceptive repair hydrants on Fisher and Buckhorn Roads, with labor costs of $1,560.00, plus costs of 3 break away kits, to be purchased by the Water Dept. Becky Seconded Motion. ROLL CALL: Mark-yes, Joe-yes, Becky-yes, Glenn-yes, Lee-yes. MOTION CARRIED 5-0.

Hydrant on 131 @ Indiana/Michigan Power, repair from vehicle accident. Carey will have Adam give us a quote to straighten hydrant.

Lead & Copper Inspections: Discussion on quotes from Perceptive and Detweiler Excavating, for Lead & Copper inspections. Mark motioned to use Detweiler Excavating for the Lead/Copper Inspection, in the amount of $14,040.00 to be completed by July 31, 2024. Becky Seconded motion. ROLL CALL: Mark-yes, Becky-yes, Glenn-yes, Joe-No. Motion Carried 4-1.

Cross Connection Inspection: Discussion by Joe on update of Cross Connection Inspection. Letters being mailed in the next week with inspections to begin on March 5.

Inventory:

No Change. 22 Meters; 42 MXU's in Inventory remain.

Asset Management:

Meeting scheduled for 1st week in March with Annie and Kyle, Michigan Rural Water, to discuss Asset Management Plan.

• Becky to update Emergency Contact.

SilverSmith Hydrant Update from Glenn. Approximately 20-30 hydrants remaining to enter into program.

Accountants Report

A. Accounts Receivables: January deposits $ 32,262.97.

B. Accounts payable for the month of January, 2024, were presented.

Discussion: Becky motioned to pay January bills, as presented, in the amount of $11,109.00. Mark Seconded Motion. ROLL CALL: Joe-yes, Mark-Yes, Becky-yes, Glenn-Yes, Lee-Yes. MOTION CARRIED 5-0. C. Bank balances for the month ending January 2024, were discussed. Annie

to ask Mike Friesner to inquire on possible new CD rates for March.

D. System Operations Summary for the month of January, 2024, discussed as

presented.

E. Cubic Feet of Water: Discussion.

F. No Correspondence

Old Business:

None.

New Business:

Discussion of 2024 Mow Season Quotes. Lee motioned to use Mowtowne at

$150 per mow. Becky Seconded Motion. Lee-yes, Glenn-yes, Becky-yes, Joe-yes, Mark-yes. MOTION CARRIED 5-0.

Adjournment:

Lee made a motion to adjourn the meeting at 7:07 p.m. Glenn seconded the motion. All in favor. MOTION CARRIED 5-0.

Respectfully Submitted,

/s/

Annie Signorello

Secretary

Next scheduled regular meeting Tuesday, March 5, 2024, 5:00 pm.

**Regular Meeting Minutes:**

LOCKPORT TOWNSHIP REGULAR MEETING

58982 Holtom Rd. Three Rivers, MI

January 8, 2023

Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels &amp; Donna Grubbs.

Also present: Doug Kuhlman, Dale Hutson, Elena Meadows &amp; Beccy Friesner

Members Absent: none

Call to order: The meeting was called to order by Supervisor Major at 5:00p.m.

Approval of Agenda: Daniels made a motion to accept the agenda, with moving Public Comment to

after the Closed session, Grubbs seconded the motion. MOTION CARRIED 5-0.

Approval of the Consent Agenda: Daniels made a motion to accept the consent agenda which

included: December 11, 2023 Regular Meeting Minutes, Special Meeting Minutes for December 22,

2023, Treasurer’s Cash Statement, Three Rivers Library Report, Nottawa Library Report, Water Board

Report, Centreville Fire Chief’s Report for November, and Web Site Report. Friesner seconded the

motion. MOTION CARRIED 5-0.

Closed Session Lawyer Consult over Lowry Lawsuit: Daniels made a motion to move in to closed

session to discuss with the lawyers the pending litigation that if discussed in public could have adverse

impact on the trial or settlement strategies of the lawsuit. Grubbs seconded. Motion passed 5-0 with

a roll call vote and the closed session started at 5:03 p.m. At 5:46 p.m. by consent of the Board, they

went back into Open Session.

Public Comments: none

Enforcement Officer’s Report: Kuhlman provided a written report and noted that there is a petition at

the State regarding renewable energy, AirBNB’s and they are working on the New Zoning Books for

the Planning Commission and estimate the cost to be about $500.

Assessor’s Report: provided a Land Division Report.

Treasurer’s Report and Bills: Friesner reviewed the Treasurer’s Report. Major made a motion to

accept the report, pay the bills and file the report. Daniels seconded. Motion passed 5-0. Daniels

made a motion to open a new savings account for the Water Board at Arbor Financial Credit Union

which the Certificate of Deposit at that institution that is due to retire would go into that account and

to put Mike Friesner, Mark Major and Christy Trammell as signers on the account. Grubbs seconded.

Motion passed 5-0 with a roll call vote.

Committee Reports:

A. Government Relations – none

B. ZBA – none

C. Elections – Trammell noted the AV Applications went out and that the projected dates for

2024 are February 27, August 6 &amp; November 5.

D. Nottawa Library – report was included in the consent agenda.

E. Centreville Fire Board – meeting will be held this month.

F. Planning – working on the Countywide Master Plan, Short-term Rental Ordinance and they

reappointed the Chair and Vice-Chair on the Board.

G. Three Rivers Library – report was included in Consent Agenda.

H. Water Department – report was included in Consent Agenda

I. Website – report was included in Consent Agenda

J. Building Committee – Friesner has fixed the exterior lighting at the front and back of the Hall

and installed the new AV Ballot Box. The broken window in the Clerk’s office has been

replaced the rest of the work should be completed soon.

K. Roads Committee – Road Repair Projects for 2024 were identified as the Cherry Lane

Subdivision, Tim Ave Subdivision and Kellogg Subdivision with the Township’s projected cost

to be $165,000. Daniels made a motion to proceed with the 3 areas identified using the

$130,000 budgeted and $35,000 from ARPA funds. Friesner seconded. Motion passed 5-0

with a roll call vote.

L. ARPA Funds Committee – Beccy provided an updated spreadsheet with the expenditures to

date and the proposed ones.

M. Water &amp; Sewer Committee – met with State Rep and State Senator to inform them of the

project and request funds.

N. Lockport, Fabius, Park – will meet January 25 th at Fabius Township Hall.

Old Business: Library Contracts were discussed. Daniels made a motion to authorize Attorney Seth

Koches to draft a letter to relook at contracts with both the Three Rivers Public Library and the

Nottawa Township Library providing them the 6 months’ notice as required by the contract. Motion

passed 5-0 with a roll call vote.

New Business: none

Adjournment: Friesner made a motion to adjourn the meeting at 6:42 p.m. Grubbs seconded the

motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is February 12, 2024.

Respectfully Submitted,

Christy Trammell

Township Clerk

**Cash Report:**

|  |  |
| --- | --- |
|  |  |
| BANK BALANCE |  |
| 31-Jan-24 |  |
|  |  |
| BEGINNING BALANCE **SMB** **GENERAL** CHECKING #5598 | $1,611.28 |
| DEPOSITS/CREDITS | $81,705.23 |
| CHECKS/DEBITS | $80,291.04 |
| SUB TOTAL | $3,025.47 |
| OUTSTANDING CHECKS | $2,105.14 |
| OUTSTANDING DEPOSITS | $0.00 |
| ADJUSTED CHECKING BALANCE | $920.33 |
|  |  |
|  |  |
| TRANSFERS FROM GEN SAVS#2470 TO GEN CKG#5598 | $49,065.55 |
| CHECKS DRAWN 02/12/2024 | $48,605.25 |
| **CHECKING BALANCE TO DATE** | **$1,380.63** |
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| **BALANCE OF ACCOUNTS TO DATE:** |  |
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| GENERAL CHECKING BALANCE #5598 | **$1,380.63** |
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| SOUTHERN MICHIGAN BANK GENERAL SAVINGS #2470 |  |
| *(Includes* ***$15,737.68*** *in Inspections/Building Fund)* | **$374,667.40** |
| *(Includes* ***$57,750.00*** *remaining in Fire Truck Fund)* |  |
| *(Includes $71,502.00 in S.O.M. Revenue Sharing* ***(Jan)*** |  |
|  |  |
| ARBOR CU #659 | **$100,149.48** |
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| HORIZON BANK **CD**#1643 (4-12-**24)** | **$193,343.11** |
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| HORIZON BANK SAVINGS #7914 | **$17,276.52** |
|  |  |
| KALAMAZOO COUNTY STATE BANK CKG #1518 "ARPA" | **$173,869.70** |
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| KELLOGG COMM FED CU **CD**#9300 (02-03-**25**) | **$85,257.04** |
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| KELLOGG COMM FED CU SAVINGS | **$5.00** |
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| OMNI CU MONEY MARKET# 1540 | **$243,230.17** |
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| OMNI CU SAVINGS#1540 | **$1,446.51** |
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| SOUTHERN MICHIGAN BANK CD#5608 (06-16-**25**) | **$54,374.91** |
|  |  |
| SOUTHERN MICH BK FIRE TRUCK CD#6215 (**09-20-25**) | **$70,613.61** |
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| SOUTHERN MICHIGAN BANK ESCROW #2468 | **$5.10** |
|  |  |
| THREE RIVERS BANKING CD#**5669** (**01-13-25**) | **$125,037.17** |
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| **TOTAL CASH ACCOUNTS:** | **$1,440,656.35** |
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| TREASURER'S TAX PETTY CASH ON HAND: | $100.00 |
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|  |  |
| **2023-2024 TAX CHECKING #2819 & SAVINGS #5614 ACCTS SUMMARY** |  |
| Balance Forward Tax Accounts: | $60,435.04 |
| **Plus** Tax Deposits #2819 01/09/23-02/12/24 | $1,443,446.87 |
| **Minus** Service Chgs #2819 & #5614 | $58.69 |
| **Plus** Interest #2819 & #5614/or NSF fees paid | $555.32 |
| **Plus** Voided Checks/adjustments | $0.00 |
| **Minus NSF/reversals etc.** | $1,548.18 |
| **Minus** Pmts/transfers made #2819 01/092/23-02/12/24 | $1,026,233.79 |
| **TOTAL COMBINED TAX ACCOUNTS AS OF 02/12/2024** | **$476,596.57** |

Lockport Township

Agenda

February 12, 2024

Regular Meeting

I. Call to Order Mark Major

II. Approval of Agenda

III. Approval of Consent Agenda

Including: January 8, 2024 Regular Meeting Minutes, Treasurers Cash Statement, Three Rivers Library Report, Nottawa Library Report, Water Board Report, Centreville Fire Chiefs Report for December and Web Site Report.

IV. Public Comments

V. Increase Credit Card Limit Christy Trammell

VI. Enforcement Officer Doug Kuhlman

VII. Assessors Report Dale Hutson

VIII. Treasurers Report and Bills Mike Friesner

IX. Committee Reports

a. Government Relations Rick Daniels

b. ZBA Donna Grubbs

c. Elections Christy Trammell

d. Nottawa Library Mike Friesner

e. Centreville Fire Board Mark Major

f. Planning Mike Friesner

g. Three Rivers Library Char Zavala

h. Water Department Mark Major

i. Website Melissa Major

j. Building Committee Christy Trammell, Donna Grubbs k. Roads Committee Mark Major, Mike Friesner

l. ARPA Funds Committee Christy Trammell, Mike Friesner m. Water & Sewer Committee Mike Friesner, Rick Daniels

n. Lockport, Fabius and Park Mark Major, Rick Daniels

X. Old Business Library Contracts

XI. New Business

