**Fire Chief’s Report:**

We had 7 calls for the month of February

Village had 1 call

1. 2-6 234 N. Franklin St. CO2 alarm

Nottawa had 5 calls

1. 2-5 Spring Creek/ Nottawa Personal Injury Accident

2. 5-8 59402 Bucknell Gas leak

3. 2-9 Covered Bridge/ Shweitzer Tree down with power lines

4. 2-21 N. Angling/Spring Creek Tree on fire County Road Commision had a brush pile

burning which caught a tree on fire.

5. 2-24 N. Angling/Spring Creek Ambulance service called in a brush pile fire. Same brush

pile that the County Road Commission was burning for days.

Lockport had 0 calls

We Hs 1 automatic aid call with the City of Three Rivers

1. 2-6 17527 M-86 Possible structure fire . We were disregarded in route.

**Three Rivers Library Report:**

****

**Nottawa Library Report:**

**Nottawa Township Library Director's Report - March 2024**

 **Timi Sloat, Director - 685 East Main Street Centreville, MI 49032 – Phone (269)467-6289 timi.sloat@monroe.lib.mi.us – www.nottawatownshiplibrary.com Circulation by material: Sales and Service:**

Nottawa 1214 Fax: 109

Lockport 411 Copies: 487

Florence 141 Laminating: 0

Non Resident Full 240 OverDues: 15

Non Resident Physical 403

Vested Community Partner 86 **Facility Usage:**

**Total Circulation Count: 2495** Meeting Room: 20

Children’s Classroom: 460

**Circulation by patron:** Tutor Room: 45

Nottawa 632 Pavilion Use: 0

Lockport 181 People Count: 2142

Florence 70

Non Resident Full 92 **Ancestry:** 0

Non Resident Physical 181 **Computer use:** 81

Vested Community Partner 81

**Total Circulation Count: 1237 Programs:**

Take-n-make (under YA):

**Circulation Count by Type:** Teen Take-n-Make:

Fiction – Adult: 690 Adult Classes:

Audiobooks -- Adult: 85 Adult Programs: Nonfiction--Adult: 435 Adult Take-n-Make: Fiction – Young Adult: 130 Children’s Classes: Nonfiction – Children: 237 Children’s Programs: Fiction – Children: 1014

Audiobooks-- Children: 80

Kits: 37

DVDs: 176

Music: 17 Teen Classes: Magazines: 78 Teen Programs: OverDrive: 142 **Upcoming Programs:** Hoopla: 174

Interloan Library loan: 338

**Total Circulation Count: 3633**

Sturgis Writers Group, Book Clubs, Maj Jong group

March Storytime with spring theme. Centreville 2nd grade class visit.

Spring Lit Loot

Eclipse Day April 8th

**Website Report:**

If you have any questions, please contact Mark or Melissa.

**Water Board Report:**

LOCKPORT TOWNSHIP WATER BOARD MEETING MINUTES

April 4, 2024

Purpose of the meeting: Regular meeting of the Lockport Township Water

Board.

Members Present:

Joe Nowicki, Chairman

Mark Major, Board Member

Lee Ross, Board Member

Glenn Wegner, Board Member

Becky Myers, Board Member

Annie Signorello, Billing Clerk

Members Absent:

Carey Williams, Operator

Call to Order:

The April 4, 2024 meeting was called to order by Joe Nowicki at 5: 01 p.m. Roll

call: Joe, Mark, Lee, Glenn, Becky, Annie.

Agenda Approval: Mark motioned to approve Agenda as presented. Lee

seconded the motion. MOTION CARRIED 5-0

Meeting Minutes Approval:

Becky motioned to approve Minutes of March 5, 2024, as presented.

Lee Seconded motion. MOTION CARRIED: 5-0

Special Meeting Minutes Approval: Becky motioned to accept minutes of

Special Meeting of April 2, 2024. Glenn Seconded motion. MOTION CARRIED:

5-0

Visitors Comments:

None

System Operators Report:

Carey absent from meeting. Joe reported that 2 hydrants are still in need of

repair and Carey will be marking Township hydrants with blue signs, along the

Township/City border.

Lead & Copper Inspections: Annie sent out notification letters to 54 customers

for Lead/Copper Inspections, on March 25, 2024. Annie to forward customer

contact list to Lee, for Detweiler.

Inventory:

• 10 Meters; 42 MXU’s in Inventory remain.

• Discussion for additional curb boxes, due to Lead/Copper Inspection.

Asset Management:

• Annie met with Kyle, Rural Water, and presented updated Asset

Management Plan for Board review.

Accountants Report

A. Accounts Receivables: March deposits $ 2,973.80. One shut-off due to

non-payment. Forwarding customer information to Doug Kuhlman for

Ordinance Violation.

B. Accounts payable for the month of March 2024, were presented.

Discussion: Mark motioned to pay March bills, as presented, in the

amount of $14,759.14. Lee Seconded Motion. ROLL CALL: Joe-yes, Mark-

Yes, Becky-yes, Glenn-Yes, Lee-Yes. MOTION CARRIED 5-0.

C. Bank balances for the month ending March 2024, were discussed. Annie

presented CD rates from Arbor Credit Union. Board Discussion. Joe

motioned to take $150,000 from Arbor Financial Credit Union Savings

Account and invest in one CD at Arbor Financial Credit Union, at a rate of

4.60%, for 13 months, Signatures on the CD will be Mike Friesner, Mark

Major and Christy Trammel. Mark seconded motion. ROLL CALL: Lee-yes,

Glenn-yes, Becky-yes, Joe-yes, Mark-yes. MOTION CARRIED 5-0

D. System Operations Summary for the month of March, 2024 and revised

February 2024. Discussed as presented.

E. Cubic Feet of Water: No pumpage numbers reported.

F. No Correspondence

Water Line Extension/Feasibility Study Update:

Discussion on obtaining 4th Well as recommended by JPR. Mark motioned to

authorized Carey Williams, Perceptive, to perform water quality testing on Hall

property. Becky Seconded Motion. ROLL CALL: Lee-yes, Glenn-yes, Becky-yes,

Joe-yes, Mark-yes. MOTION PASSES: 5-0.

Lee motioned to offer a First Right of Refusal, for twelve months, on Hall

property of 24 acres, with a $1,000 good faith deposit. Glenn Seconded Motion.

ROLL CALL: Lee-yes, Glenn-yes, Becky-yes, Mark-yes, Joe-yes. MOTION PASSES:

5-0

Mark made a motion for Patrick Title to draw up First Right of Refusal

Agreement, not to exceed $400 in costs. Lee Seconded Motion. ROLL CALL:

Mark-yes, Glenn-yes, Lee-yes, Joe-yes, Becky-yes. MOTION PASSES: 5-0

Old Business:

None.

New Business:

Becky continues to update Emergency Contact.

Late Fees: Discussion. No action taken.

Well & Tower signage: Discussion on the Insurance Agent’s recommendation to

obtain Warning/Keep Out signs on both Wellhouses and Tower. Purchase of

signs will be made in April.

Adjournment:

Lee made a motion to adjourn the meeting at 6:49 p.m. Becky seconded the

motion. All in favor. MOTION CARRIED 5-0.

Respectfully Submitted,

/s/

Annie Signorello

Secretary

Next scheduled regular meeting scheduled for May 7, 2024, 5:00 pm.

**Regular Meeting Minutes:**

LOCKPORT TOWNSHIP REGULAR MEETING

58982 Holtom Rd. Three Rivers, MI

March 11, 2024

Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels &amp; Donna Grubbs.

Also present: Doug Kuhlman, Elena Meadows &amp; Beccy Friesner

Members Absent: none

Call to order: The meeting was called to order by Supervisor Major at 6:00p.m.

Approval of Agenda: Daniels made a motion to accept the agenda, Friesner seconded the motion.

MOTION CARRIED 5-0.

Approval of the Consent Agenda: Grubbs made a motion to accept the consent agenda which

included: February 12, 2024 Regular Meeting Minutes, Election Commission Meeting Minutes,

Treasurer’s Cash Statement, Three Rivers Library Report, Nottawa Library Report, Government

Relations Report, Water Board Report, Centreville Fire Chief’s Report for January, and Web Site

Report. Daniels seconded the motion. MOTION CARRIED 5-0.

Public Comments:

Chad Spence, candidate for St. Joseph County Sheriff introduced himself and presented his plans for

the Sheriff’s Department.

Rick Shaffer, St. Joseph County Commissioner, noted the County Land Bank idea was voted down and

that they are re-energizing the County’s Housing Task Force.

Enforcement Officer’s Report: Kuhlman provided a written report and noted that the Planning

Commission is working on a Short-Term Rental Ordinance and that there is a petition for a ballot

initiative regarding the local regulation of Solar.

Assessor’s Report: none

Treasurer’s Report and Bills: Friesner reviewed the Treasurer’s Report. Major made a motion to

accept the report, pay the bills and file the report. Daniels seconded. Motion passed 5-0. Grubbs

made a motion to move $200,000 from the savings account at Southern Michigan Bank &amp; Trust to a

27-month Certificate of Deposit at Southern Michigan Bank &amp; Trust at 4.65% interest and designate

Friesner, Major and Trammell as signers on the account. Daniels seconded the motion. Motion

passed 5-0 with a roll call vote.

Committee Reports:

A. Government Relations – report was included in the Consent Agenda.

B. ZBA – none

C. Elections – Trammell noted 265 in-person voters, 433 absentee voters, the County’s Early

Voting site received 277 voters for the whole county in the 9 days, the Secretary of State is

encouraging voting sites to have generators ready on election days, to be prepared in case of a

storm. Grubbs will seek quotes for propane generators and bring quotes to next meeting.

D. Nottawa Library – report was included in the consent agenda.

E. Centreville Fire Board – none

F. Planning – Master Plan meeting, March 14 th , Special Meeting April 4 th .

G. Three Rivers Library – report was included in Consent Agenda.

H. Water Department – report was included in Consent Agenda

I. Website – report was included in Consent Agenda

J. Building Committee – none

K. Roads Committee – the Three Rivers Area Chamber of Commerce plans to hold a Dinner inside

of the Langley Covered Bridge on August 17, 2024 and the Road Commission needs a

Resolution from the Lockport Township to approve the closure for the event. A Resolution

was provided Daniels made a motion to approve the Resolution, Grubbs seconded. Motion

passed 5-0 with a roll call vote.

L. ARPA Funds Committee – the 3 rd installment of the Water Feasibility Study fee will come out

of this fund.

M. Water &amp; Sewer Committee – next meeting is April 2 nd .

N. Lockport, Fabius, Park – will be meeting in April.

Old Business: Library Contracts – a letter went to both the Three Rivers Library and the Nottawa

Library regarding negotiating a fixed rate. Major and Friesner met with the director for the Nottawa

Library and agreed to a fixed rate to increase at 2% over a 3-year period. Grubbs made a motion to

authorize our lawyers to write up a new contract with the current value for this year and a 2%

increase each year for the next 3 years and a 3-month notice for renewal. Friesner seconded. Motion

passed 5-0 with a roll call vote. No response has been received from the letter sent to the Three Rivers

Library.

New Business: none

Adjournment: Friesner made a motion to adjourn the meeting at 6:57 p.m. Daniels seconded the

motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is April 8, 2024

Respectfully Submitted,

Christy Trammell

Township Clerk

**Special Meeting Minutes:**

LOCKPORT TOWNSHIP SPECIAL MEETING

Lockport Township Hall

March 29, 2024, 5:00 pm

Members Present: Mark Major, Mike Friesner, Christy Trammell &amp; Donna Grubbs.

Also present: Attorneys: Seth Koches, Chris Patterson &amp; Hannah Stocker, Planning Commission Chair

Sherrie Nowicki and Deputy Treasurer Beccy Friesner.

Members Absent: Rick Daniels

Call to order: The meeting was called to order by Supervisor Major at 5:00 p.m.

Public Comment: None

Friesner made a motion to move into closed session at 5:03 p.m. pursuant to MCL 15.268(e) and (h) to

discuss a confidential written legal opinion regarding litigation against the Township pending in the St.

Joseph County Circuit Court in Lowry v Lockport Township, et al., Case No. 23-960-CH. Grubbs

seconded. Motion passed 4-0 in a Roll Call Vote.

Friesner made a motion to come out of closed session at 6:38pm, Grubbs seconded. Motion passed

with a 4-0 roll call vote.

Friesner made a motion to authorize township counsel to file the application to the Court of Appeals.

Grubbs seconded. Motion passed 4-0 in a roll call vote.

Public Comment: Tom Lowry inquired what the decision was and Attorney Patterson informed him.

Friesner made a motion to adjourn the meeting. Grubbs seconded. Motion passed 4-0. Meeting

adjourned at 6:39 p.m.

The next regular scheduled meeting is April 8, 2024.

Respectfully Submitted,

Christy Trammell

Township Clerk

**Government Relations:**

**Government Relations Committee:** – Met April 2nd.

**TR Chamber Update: -** Coffee & Connections meets the 1st Thursday of the month from 8-9:30am, Manufacturer’s Roundtable coming up at AAM, Legislative Update with Representative Steve Carra, Senator Jonathan Lindsey and Lee Belding from Congressman Walberg’s office will be held on Friday, April 26th at 8am, a Digital Marketing Class will be held on May 10th at noon and the dates for the Three Rivers Water Festival are June 13-15.

**St. Joseph County** reported they will be holding an election training and update for the public on April 9th at 3pm, the new Family Courts Building in Three Rivers will open in May, the architect that was hired for the renovation of the old courts building has been released and they will seek a different one, they will be receiving $1.4M from the Opioid Settlement and are putting a Task Force together to figure out to spend it, they also have ARPA money left over and are putting a Task Force together to recommend spending for those funds and they will be receiving $1M from the Marijuana tax.

**Centreville** reported the Village prohibiting Food Trucks in town except for the Little League Opening Day, changing their newsletter from monthly to quarterly, purchasing a new dump truck, new owners at The Local, Miracle Landscaping opening at the old Finnerman’s building with plans to still build in the Industrial Park, the former hardware store is now fixed and ready to sell, they recently adopted their budget and set the date for Covered Bridge Days of July 19 & 20.

**Lockport Township** reported continuing to work on the feasibility studies for water and sewer, preparing for the May election and Short-Term Rental Ordinance at the Planning Commission.

**Park Township** reported Mercury Broadband has laid out their plans and they don’t include Fisher Lake, they need 50-60 residents to commit for them to offer it to the residents at no cost for the buildout, they purchased new lawnmowers.

**Fabius Township** reported they recently approved their budget, they sold a fire truck to another State, their AED machines are being replaced and they have their Short-Term Rental Ordinance coming up for approval next week.

**Cash Report:**

| BANK BALANCE |  |
| --- | --- |
| 31-Mar-24 |  |
|  |  |
| BEGINNING BALANCE **SMB** **GENERAL** CHECKING **#5598** | $951.92 |
| DEPOSITS/CREDITS | $31,719.43 |
| CHECKS/DEBITS | $30,069.12 |
| SUB TOTAL | $2,602.23 |
| OUTSTANDING CHECKS | $1,203.00 |
| OUTSTANDING DEPOSITS | $0.00 |
| ADJUSTED CHECKING BALANCE | $1,399.23 |
|  |  |
|  |  |
| TRANSFERS FROM GEN SAVS#2470 TO GEN CKG#5598 | $126,723.36 |
| CHECKS DRAWN 04/08/2024 | $126,723.36 |
| **CHECKING BALANCE TO DATE** | **$1,399.23** |
|  |  |
| **BALANCE OF ACCOUNTS TO DATE:** |  |
|  |  |
| GENERAL CHECKING BALANCE #5598 | **$1,399.23** |
|  |  |
| SOUTHERN MICHIGAN BANK GENERAL SAVINGS #2470 |  |
| *(Includes* ***$16,388.48*** *in Inspections/Building Fund)* | **$105,047.08** |
| *(Includes* ***$57,750.00*** *remaining in Fire Truck Fund)* |  |
|  |  |
|  |  |
| ARBOR CU #659 | **$100,161.93** |
|  |  |
| HORIZON BANK **CD**#1643 (4-12-**24)** | **$195,437.34** |
|  |  |
| HORIZON BANK SAVINGS #7914 | **$17,276.96** |
|  |  |
| KALAMAZOO COUNTY STATE BANK CKG #1518 "ARPA" | **$171,199.73** |
|  |  |
| KELLOGG COMM FED CU **CD**#9300 (02-03-**25**) | **$86,101.79** |
|  |  |
| KELLOGG COMM FED CU SAVINGS | **$5.00** |
|  |  |
| OMNI CU MONEY MARKET# 1540 | **$243,593.00** |
|  |  |
| OMNI CU SAVINGS#1540 | **$2,056.30** |
|  |  |
| SOUTHERN MICHIGAN BANK CD#5608 (06-16-**25**) | **$54,781.30** |
|  |  |
| SOUTHERN MICH BK FIRE TRUCK CD#6215 (**09-20-25**) | **$71,141.37** |
|  |  |
| SOUTHERN MICH BK CD#4275 (06-18-26) | **$200,000.00** |
|  |  |
| SOUTHERN MICHIGAN BANK ESCROW #2468 | **$5.10** |
|  |  |
| THREE RIVERS BANKING CD#**5669** (**01-13-25**) | **$125,037.17** |
|  |  |
| **TOTAL CASH ACCOUNTS:** | **$1,373,243.30** |
|  |  |
|  |  |
|  |  |
| TREASURER'S TAX PETTY CASH ON HAND: | $100.00 |
|  |  |
|  |  |
|  |  |
| **2023-2024 TAX CHECKING #2819 & SAVINGS #5614 ACCTS SUMMARY** |  |
| Balance Forward Tax Accounts: | $330,497.90 |
| **Plus** Tax Deposits #2819 03/12/24-04/08/24 | $0.00 |
| **Minus** Service Chgs #2819 & #5614 | $0.00 |
| **Plus** Interest #2819 & #5614/or NSF fees paid | $352.98 |
| **Plus** Voided Checks/adjustments | $0.00 |
| **Minus NSF/reversals etc.** | $0.00 |
| **Minus** Pmts/transfers made #2819 03/12/24-04/08/24 | $0.00 |
| **TOTAL COMBINED TAX ACCOUNTS AS OF 04/08/2024** | **$330,850.88** |

Lockport Township

Agenda

April 8, 2024

Regular Meeting

I. Call to Order Mark Major

II. Approval of Agenda

III. Approval of Consent Agenda

Including: March 11, 2024 Regular Meeting Minutes, Special Meeting Minutes for March 29, 2024, Treasurers Cash Statement, Three Rivers Library Report, Nottawa Library Report, Government Relations, Water Board Report, Centreville Fire Chiefs Report for February and Web Site

Report.

IV. Public Comments

V. Enforcement Officer Doug Kuhlman

VI. Assessors Report Dale Hutson

VII. Treasurers Report and Bills Mike Friesner

VIII. Committee Reports

a. Government Relations Rick Daniels

b. ZBA Donna Grubbs

c. Elections Christy Trammell

d. Nottawa Library Mike Friesner

e. Centreville Fire Board Mark Major

f. Planning Mike Friesner

g. Three Rivers Library Char Zavala

h. Water Department Mark Major

i. Website Melissa Major

j. Building Committee Christy Trammell, Donna Grubbs k. Roads Committee Mark Major, Mike Friesner

l. ARPA Funds Committee Christy Trammell, Mike Friesner m. Water & Sewer Committee Mike Friesner, Rick Daniels

n. Lockport, Fabius and Park Mark Major, Rick Daniels

IX. Old Business Library Contracts

X. New Business

