**Fire Chief's Report:**

We had 17 calls for the month of May

Village had 6 calls

1. 5-1 Nottawa/Main Personal injury accident

2. 5-7 375 Eleanor Dr. Tornado Touch down

3. 5-7 510 Eleanor Dr Leaking LP tank from storm damage

4. 5-13 304 W. Main St Fire alarm

5. 5-24 Eric Circle/Elizabeth Dr. Burning Complaint

6. 5-26 Jane/Main Tree fell taking down lines

Nottawa had 8 calls

1. 5-2 26554 M-86 Burning complaint

2. 5-7 Wasepi gas leak at residents due to storm damage

3. 5-7 26694 Spring Creek Rd possible structure fire ( people burning storm debri )

4. 5-22 60363 Nottawa Rd tractor pulling disk took down lines

5. 5-24 M-86/Fillmore burning complaint

6. 5-28 M-86/Bonham personal injury accident

7. 5-28 M-86/ M-66 north junction burning complaint

8. 5-29 22628 N. Angling gas line hit by boring company

Lockport had 2 calls

1. 5-16 M-86/Holtom 911 call for accident. Nothing found

2. 5-21 20914 M-86 fire alarm

We had 1 automatic aid call to the City of Three Rivers

1. 5-27 1 Manufacturing Dr (American Axle) Structure Fire

**Budget Workshop Minutes:**

**LOCKPORT TOWNSHIP BUDGET WORKSHOP**

**Lockport Township Hall**

**June 30, 2024 2:00pm**

**Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels & Donna Grubbs.**

**Also present: Beccy Friesner.**

**Members Absent: None**

**Call to order: The meeting was called to order by Supervisor Major at 2:00 p.m.**

**The board went through previous budgets line by line to become familiar with the budget. Items were discussed that may occur in the next fiscal year. A public hearing was set for the budget at the next regularly scheduled meeting.**

**Daniels made a motion to approve the budget as presented. Friesner seconded. Motion passed 5-0 with a roll call vote.**

**The next regular scheduled meeting is July 8, 2024.**

**The meeting was adjourned by consent at 3:41p.m.**

**Respectfully Submitted,**

**Christy Trammell**

**Township Clerk**

**Regular Meeting Minutes:**

**LOCKPORT TOWNSHIP REGULAR MEETING**

**58982 Holtom Rd. Three Rivers, MI**

**June 10, 2024**

**Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels & Donna Grubbs.**

**Also present: Doug Kuhlman, Dale Hutson, Elena Meadows & Beccy Friesner.**

**Members Absent: none**

**Call to order: The meeting was called to order by Supervisor Major at 6:27p.m.**

**Approval of Agenda: Daniels made a motion to accept the agenda, Grubbs seconded the motion. MOTION CARRIED 5-0.**

**Approval of the Consent Agenda: Grubbs made a motion to accept the consent agenda which included: May 13, 2024 Regular Meeting Minutes, Nottawa Library Report, Three Rivers Library Report, Water Board Report, Centreville Fire Chief’s Report for April, Website report and Lockport and Park Joint meeting minutes for June 4, 2024.** **Daniels seconded the motion. MOTION CARRIED 5-0.**

**A motion was made by Grubbs and seconded by Friesner to accept the minutes from April 8, 2024. Motion passed 5-0.**

**Public Comments:**

**Rick Shaffer commented on the Air BNB challenges and encouraged support for the proposed Ordinance.**

**Josh Harter noted he is running for the St. Joseph County Drain Commissioner position on the August ballot.**

**Enforcement Officer’s Report: Kuhlman provided a written report of activities and 2 proposed ordinance text amendments addressing Short Term Rentals. The first ordinance text references where they will be allowed. Daniels made a motion to approve the ordinance text amendment as presented. Friesner seconded. Motion passed 5-0 with a roll call vote. The second text amendment presented was the “police powered ordinance” which addressed parking, noise, trash and occupancy rules and limiting the number of short-term rentals to 10 in the township. A motion was made by Grubbs and seconded by Daniels. Motion passed 5-0 with a roll call vote. Kuhlman also noted complaints from the Birchleaf Ct. neighborhood regarding parking construction equipment in a residential neighborhood. A text amendment draft to ordinance 99-11 A was presented which is a vehicle and storage and repair ordinance. Daniels made a motion to approve the ordinance amendment, Friesner seconded. Motion passed 5-0 with a roll call vote. Parking on the streets in Tamarac was discussed and it will be brought back up at the July meeting.**

**Assessor’s Report: Hutson reported there is a protest to value set and taken to the tax tribunal and that Pine Trail residents will have another letter sent out and the survey will be done soon.**

**Treasurer’s Report and Bills: Friesner reviewed the Treasurer’s Report. Major made a motion to accept the report, pay the bills and file the report. Daniels seconded. Motion passed 5-0. Friesner noted that there will be a higher balance kept in the checking account now with a balance of $3,000 minimum.**

**Committee Reports:**

1. **Government Relations – none**
2. **ZBA – none**
3. **Elections – Trammell noted the ballots for the August election will go out yet in June.**
4. **Nottawa Library – report was in Consent Agenda.**
5. **Centreville Fire Board – the recent fire at the Fair Grounds was discussed.**
6. **Planning – meeting in July**
7. **Three Rivers Library – report was included in Consent Agenda.**
8. **Water Department – report was included in Consent Agenda**
9. **Website – report was included in Consent Agenda**
10. **Building Committee – the generator is ordered and should be installed prior to the August election.**
11. **Roads Committee – none**
12. **ARPA Funds Committee – will review the expenditures for the remainder of the funds at the budget meeting.**
13. **Water & Sewer Committee – meeting will be later this month.**
14. **Lockport, Fabius & Park – none**

**Old Business: Library Contracts – Grubbs and Daniels met with the Three Rivers Public Library and reviewed the contract. Friesner made a motion to propose the same contract that was recently negotiated with the Nottawa Library. Daniels seconded. Motion passed 5-0 with a roll call vote.**

**New Business: there was a recent hit and run accident that was requesting footage from our security cameras.**

**Adjournment: Grubbs made a motion to adjourn the meeting at 8:17 p.m. Daniels seconded the motion. MOTION CARRIED 5-0.**

**The next regular scheduled meeting is July 8, 2024 and a special meeting for the budget on June 28th.**

**Respectfully Submitted,**

**Christy Trammell**

**Township Clerk**

**Annual Meeting Minutes:**

**LOCKPORT TOWNSHIP ANNUAL MEETING**

**58982 Holtom Rd. Three Rivers, MI**

**June 10, 2024 6:00 pm**

**Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels & Donna Grubbs.**

**Also present: Doug Kuhlman, Dale Hutson, Elena Meadows and Beccy Friesner.**

**Members Absent: None**

**Call to order: The meeting was called to order by Supervisor Major at 6:00 p.m.**

**Approval of Agenda: Daniels made a motion to accept the agenda. Friesner seconded the motion. MOTION CARRIED 5-0.**

**Public Comments: none**

**Establish Meeting Dates – Second Monday of the Month 6:00 pm: Daniels made a motion to approve the monthly meeting dates for the 2024-2025 year. Grubbs seconded. Motion passed 5-0 with a roll call vote.**

**Establish Depositories: Grubbs made a motion to establish the list of depositories as presented: Southern Michigan Bank & Trust, Horizon Bank, Kellogg Community Credit Union, Three Rivers Banking Center, Arbor Financial Credit Union, Huntington Bank, Omni Community Credit Union, Kalamazoo County State Bank, Century Bank & Trust. Daniels seconded. Motion passed 5-0 with a roll call vote.**

**Planning Commission: Friesner made a motion to reappoint Sherrie Nowicki, Charles Ross and Barb Hines to the Planning Commission for a 3-year term. Daniels seconded. Motion passed 5-0 with a roll call vote.**

**Zoning Board of Appeals: Grubbs made a motion to reappoint Bill Johnson, Todd Nichols and Gary Oberlander to the Zoning Board of Appeals for a 3-year term. Daniels seconded. Motion passed 5-0 with a roll call vote.**

**Water Board: no renewals**

**Building Inspectors: Friesner made a motion to reappoint the building inspectors as listed for another 1-year term. Daniels seconded. Motion passed 5-0 with a roll call vote.**

**Enforcement Officers: Friesner made a motion to reappoint Doug Kuhlman as the zoning enforcement officer as listed for another 1-year term and Mike Haydon as the Code Enforcement Officer. Grubbs seconded. Motion passed 5-0 with a roll call vote.**

**Township Attorney: Daniels made a motion to appoint Chris Patterson from Fahey Schultz Burzych Rhodes as the Township Attorney for a 1-year term. Friesner seconded. Motion passed 5-0 with a roll call vote.**

**Zoning Administrator: Grubbs made a motion to reappoint Zoning Administrator Doug Kuhlman to a 1-year term. Daniels seconded. Motion passed 5-0 with a roll call vote.**

**Accountant: Daniels made a motion to appoint Locey CPA as the township Accountant for a 1-year term. Friesner seconded. Motion passed 5-0 with a roll call vote.**

**Water Department Budget 2024-2025 draft budget was presented. Daniels made a motion to approve the budget as presented. Friesner seconded. Motion passed 5-0 with a roll call vote.**

**Dump Passes 2024/2025 Daniels made a motion to have the township continue to fund the program with 2 passes per house per year and have Grubbs continue to handle the distribution of the passes. Friesner seconded. Motion passed 5-0 with a roll call vote.**

**Daniels made a motion to adjourn the Annual Meeting at 6:27pm, Grubbs seconded. Motion passed 5-0.**

**The next annual meeting is scheduled for June 9, 2025.**

**Respectfully Submitted,**

**Christy Trammell**

**Township Clerk**

**Township and Water Board Special Meeting Minutes:**

**LOCKPORT TOWNSHIP BOARD SPECIAL MEETING WITH THE WATER BOARD**

**Lockport Township Hall**

**June 19, 2024, 5:00 pm**

**Members Present: Mark Major, Christy Trammell, Rick Daniels & Donna Grubbs.**

**Also present: Doug Kuhlman**

**Members Absent: Mike Friesner**

**Call to order: The meeting was called to order by Supervisor Major at 5:00 p.m.**

**Public Comment: none**

**Grubbs made a motion to go into closed session under MCL15.268 (I) (d) and (h) of the Michigan Open Meetings Act to discuss a confidential written legal opinion from the Township Attorney regarding the purchase of property. Daniels seconded. Motion passed 4-0 with a roll call vote.**

**Daniels made a motion to come out of closed session at 5:55pm. Grubbs seconded. Motion passed 4-0 with a roll call vote.**

**Daniels made a motion to proceed with the recommendation from the Water Board to negotiate the purchase of land for new wells. Grubbs seconded. Motion passed 4-0 with a roll call vote.**

**Adjournment: Daniels made a motion to adjourn the meeting. Grubbs seconded. Motion passed 4-0. Meeting adjourned at 5:58 pm.**

**The next regular scheduled meeting is July 8, 2024**

**Respectfully Submitted,**

**Christy Trammell**

**Township Clerk**

**Government Relations:**

**Government Relations Committee:** – Met June 4th & July 2nd.

**St. Joseph County** reported tornados hitting our area on election day and causing outages, partnering with Branch County for materials management for solid waste, Centreville schools adding a resource officer, a grant for Animal Control renewed and an election coming up in August and the Courts project in Centreville being delayed and Early Voting will be at the Training Center again.

**Centreville** reported buying planters for the village that have sponsors for the planters and the sponsor will plant and water, they held a Memorial Day parade, approving 4 families to keep their wells, adopting the International Property Maintenance Code, paving Clark St. and accepting the resignation of Barb Parker and hiring JPR for infrastructure, Covered Bridge Days coming July 19 & 20 and the fair having a celebration day at the end of the fair on Sunday, September 22nd with rides and food and fireworks.

**Three Rivers Health –** reported testing for the electronic medical records was successful, they are working on patient rounding from management, hosting fun celebrations for Hospital Week and Pure TRH activities, new ENT doctor coming, new Nurse Practitioner coming, along with 2 oncology doctors and the remodeling continues.

**Lockport Township** reported receiving 1 write in candidate for the Trustee position and an update that the South Fisher Lake Rd bridge construction completion date has been delayed by 3 months and a second write in candidate for the Trustee position and selecting new attorneys for general township business and working on elections.

**Park Township** reported Hutchinson Rd. is being paved and 3 candidates running for 2 Trustee seats and a new rood going on the old township hall where the tractors are stored and working with the police to evict squatters at a vacant property on Fisher St..

**Fabius Township –** Reported Short-term rental ordinance passed, they are allowing 40 in their township.

**Village of Constantine –** reported an upcoming golf outing to raise funds for the July 4th Fireworks, will also have a 4th of July parade, sewer project underway with a completion date of May 2025, working on a Fire Department building and have received 1.5M in grants with the assistance of Congressman Walberg and will use a Rural Development Grant for the remainder of the funding, repaving Florence Rd in the fall and redoing Rail Road crossings and hiring a new Administrative Assistant for the Village – Lyz VanBotten.

**Website Report:**

If you have any questions, contact Mark or Melissa.

**Cash Report:**

BANK BALANCE

30-Jun-24

BEGINNING BALANCE SMB GENERAL CHECKING #5598 $5,569.07

DEPOSITS/CREDITS $58,021.80

CHECKS/DEBITS $56,471.55

SUB TOTAL $7,119.32

OUTSTANDING CHECKS $2,633.16

OUTSTANDING DEPOSITS $0.00

ADJUSTED CHECKING BALANCE $4,486.16

TRANSFERS FROM GEN SAVS#2470 TO GEN CKG#5598 $76,571.75

CHECKS DRAWN 07/08/2024 $76,571.75

CHECKING BALANCE TO DATE $4,486.16

BALANCE OF ACCOUNTS TO DATE:

GENERAL CHECKING BALANCE #5598 $4,486.16

SOUTHERN MICHIGAN BANK GENERAL SAVINGS #2470

(Includes $18,314.88 in Inspections/Building Fund) $307,928.79

(Includes $64,750.00 remaining in Fire Truck Fund)

ARBOR CU #659 $100,174.38

HORIZON BANK CD#1643 (4-12-25) $197,735.23

HORIZON BANK SAVINGS #7914 $17,277.39

KALAMAZOO COUNTY STATE BANK CKG #1518 "ARPA" $164,199.93

KELLOGG COMM FED CU CD#9300 (02-03-25) $86,954.91

KELLOGG COMM FED CU SAVINGS $5.00

OMNI CU MONEY MARKET#1540 $243,956.36

OMNI CU SAVINGS#1540 $2,056.45

SOUTHERN MICHIGAN BANK CD#4275 (06-18-26) $202,327.79

SOUTHERN MICH BK CD#5608 (06-16-25) $55,410.31

SOUTHERN MICH BK FIRE TRUCK CD#6215 (09-20-25) $71,958.23

SOUTHERN MICHIGAN BANK ESCROW #2468 $5.10

THREE RIVERS BANKING CD#5669 (01-13-25) $126,114.22

TOTAL CASH ACCOUNTS: $1,580,590.25

TREASURER'S TAX PETTY CASH ON HAND: $100.00

2023-2024 TAX CHECKING #2819 & SAVINGS #5614 ACCTS SUMMARY

Balance Forward from Previous Month Tax Accounts: $331,089.12

Plus Tax Deposits #2819 Current Month $0.00

Minus Service Chgs #2819 & #5614 $0.00

Plus Interest #2819 & #5614/or NSF fees paid $20.79

Plus Voided Checks/adjustments $0.00

Minus NSF/reversals etc. $0.00

Minus Pmts/transfers made #2819 Current Month $330,878.12

TOTAL COMBINED TAX ACCOUNTS AS OF 06/30/2024 $231.79

Lockport Township

Agenda

June 10, 2024

Regular Meeting

I. Call to Order Mark Major

II. Approval of Agenda

III. Approval of Consent Agenda

Including: June 10, 2024 Regular Meeting Minutes, Centreville Fire Chiefs Report for May, Web Site Report, Special Meeting Water Board & Township Board June 19,2024, Budget Workshop Minutes June 30, 2024, Annual Meeting Minutes June 10, 2024, Government Relations, Treasurers Cash Report and 2024-2025 Budget.

IV. Public Comment

V. Appointment of Contract 425 Officer Mark Major

VI. Enforcement Officer Doug Kuhlman

VII. Assessors Report Dale Hutson

VIII. Treasurers Report and Bills Mike Friesner

IX. Committee Reports

a. Government Relations Christy Trammell

b. ZBA Donna Grubbs

c. Elections Christy Trammell

d. Nottawa Library Mike Friesner

e. Centreville Fire Board Mark Major

f. Planning Mike Friesner

g. Three Rivers Library Char Zavala

h. Water Department Mark Major

i. Website Melissa Major

j. Building Committee Christy Trammell, Donna Grubbs k. Roads Committee Mark Major, Mike Friesner

l. ARPA Funds Committee Christy Trammell, Mike Friesner m. Water & Sewer Committee Mike Friesner, Rick Daniels

n. Lockport, Fabius and Park Mark Major, Rick Daniels

X. Old Business Library Contracts

XI. New Business