**Fire Chief's Report:**

We had 18 calls for the month if June

Village had 2 calls

1. 6-3 609 S. Clark Fire alarm

2. 6-25 W. Main/ Burr Oak Personal injury accident

Nottawa had 9 calls

1. 6-13 27541 M-86 Burning complaint

2. 6-13 23462 Old !6 Dr. Fire alarm

3. 6-24 Findley/Raintree Iphone crash detection nothing found

4. 6-25 Buttler/ Nottawa Power lines down

5. 6-25 25704 Spring Creek Power lines down

6. 6-25 M-86/ Filmore Power lines down

7. 6-25 Klinger Lk./Timm Power lines down

8. 6-26 22370 N. Angling assist to Life care

9. 6-30 60604 Wallman Dr. Fire alarm

Lockport had 3 calls

1. 6-17 58365 Jacobs Rd. Co2 alarm had to evacuate home and advised to call HVAC

Contractor

2. 6-17 20955 Schweitzer Rd Power lines down

3. 6-19 20914 M-86 Fire alarm Road Commission

We had 4 automatic aid calls to the City of Three Rivers

1. 6-16 651 Grant St. Structure fire

2. 6-18 1215 Third St. Possible structure fire called off in route

3. 6-20 312 E. Hoffman St Structure fre

4. 6-24 322 Constantine St. Possible structure fire called off in route

**Three Rivers Library:**

Report on Three Rivers Public Library Board Meeting held on July 23, 2024

● The library’s hours of operation are 10 a.m. to 5:30 p.m. on Monday, Wednesday,

Thursday, and Friday; 10:00 a.m. to 7:30 p.m. on Tuesday; and 10 a.m. to 4 p.m. on

Saturday. They will close at 3 p.m. on the 2nd Wednesday of the month for staff training.

● There are currently 1,401 residents registered with the TRPL;

● After much discussion, the Library’s Board composed a revised proposed contract to be

submitted to the Lockport Township Board prior to the Township’s Board meeting, which

is scheduled for August 12th;

● Here are some of the activities currently being offered at the library:

❖ Story time for preschoolers and book clubs for all ages;

❖ Aug. 15 - Books & Brews Book Club - This month’s book is “Heaven &

Earth Grocery Store.”. They will meet at Useless Creatures from 5-7 p.m. to

discuss the book. New members are always welcome;

❖ Aug. 16 – Drop-in Video Gaming, MS/HS, 1 - 2 p.m.

❖ Aug. 23 & 30 – Drop-in Video Gaming, MS/HS, 4 – 5 p.m.

❖ Aug. 28 - Coffee & Conversation from 11:30 a.m. to 12:30 p.m.;

❖ Aug. 28 - Literary Ladies Book Club - This month’s featured book is

“Heaven & Earth Grocery Store.” They will meet from 1-3 p.m. on 1st floor of

the library to discuss the book. New members are always welcome;

❖ Aug. 28 – The Secrets of Bagpipes, 4-5 p.m.

• For further information, check their website at threeriverslibrary.org or call 269/273-8666;

• You can call the library to get on their newsletter list or pick up a Monthly Calendar of

Events at the library circulation desk;

● Next board meeting will be at the library on Tuesday, August 27, 2024, at 6:00 p.m.

Submitted by Charlene Zavala

**Website Report:**

If you have any questions, contact Autumn Major at autumnmajor43@gmail.com.

**Election Commission Minutes:**

Lockport Township Election Commission Meeting

Monday, July 8, 2024

5:30 pm

Present: Mark Major, Mike Friesner &amp; Christy Trammell

On a Motion by Friesner and supported by Major to appoint Christy Trammell, Elena Meadows

&amp; Linda Baker to do the accuracy test on July 22, 2024 at 5:30 p.m. and to appoint Linda Baker

and Yolanda Doleman as Chairpersons for the August 6, 2024 election. The receiving board will

be Jimmy Meadows &amp; Georgina Shafer. MOTION CARRIED 3/0

Trammell recommended the following election inspectors for the hall and the AVCB.

D – Tara Babcock

R – Elena Meadows

R – Jimmy Meadows

D – Ann Herman

D – Georgina Shafer

D – Charles Ross

D – Linda Baker – Chair

R – Deanna Gage

D - LouElla Hamilton

D - Mark Pawloski

D - Jean Pawloski

D - Yolanda Doleman – AV Chair

R - Glenna Westfall

R – Roberta Fisher

R – Christy Trammell

On a Motion by Friesner and supported by Major to appoint the election inspectors listed above.

MOTION CARRIED 3/0

On a Motion by Major &amp; supported by Friesner the meeting was adjourned at 5:33 pm.

Christy Trammell – Lockport Township Clerk

**Water Board Minutes:**

LOCKPORT TOWNSHIP WATER BOARD MEETING MINUTES

August 8, 2024

Purpose of the meeting: Regular meeting of the Lockport Township Water

Board.

Members Present:

Joe Nowicki, Chairman Mark Major, Board Member Glenn Wegner, Board Member Becky Myers, Board Member Carey Williams, Operator Annie Signorello, Billing Clerk

Members Absent:

Lee Ross, Board Member

Call to Order:

The August 8, 2024 meeting was called to order by Joe Nowicki at 5: 04 p.m.

Roll call: Joe, Mark, Glenn, Becky, Annie.

Agenda Approval: Glenn motioned to approve Agenda as presented. Mark

seconded the motion. MOTION CARRIED 4-0

Meeting Minutes Approval:

Mark motioned to approve Minutes of July 9, 2024, as presented.

Becky Seconded motion. MOTION CARRIED: 4-0.

Visitors Comments:

None

System Operators Report:

Over 6 million gallons of water pumped for month of July. Lead/Copper

Inspections report due to State in October. Carey has all information and will be

working on report. Discussion on Shut-off day to be on Mondays . Shut-off’s

scheduled for Monday, August 26th

. Discussion on Dixon contract for Tower

maintenance inspection. Carey to obtain new quote for wet inspection and

present to Board for September meeting.

Water Line Extension/Feasibility Study Update:

Seller counter offered purchase price on land for Wellhouse 4, with Lockport

Township declining the counter offer. As discussed with Mark, currently looking

for new well property location.

Cross Connection Update: Discussion on Cross Contamination Report. Mark

requested clarification from HydroCorp.

Inventory:

• 13 Meters/45 MXU’s (physical count) – Kevin, Rep from Sensus, to correct

shipping address from all Sensus shipping locations.

Accountants Report

A. Accounts Receivables: July deposits $ 33,533.91.

B. Accounts payable for the month of July 2024, were presented. Discussion:

Mark motioned to pay bills in the amount of $8,648.90, to exclude

payment of $233.07 to Amerigas, for propane tank pickup. Becky

Seconded Motion. ROLL CALL: Joe-yes, Becky-yes, Glenn-Yes, Mark-Yes.

MOTION CARRIED 4-0.

C. Bank balances for the month ending July 2024, were discussed. CD with

Kellogg Credit Union, Certificate #300 (under Lockport Township name),

was closed and reopened under Lockport Township Water Dept, without

penalty. CD Certificate #300 remains the same, maturity date of

9/15/2025, with a rate of 5.0%.

D. System Operations Summary for the month of July, 2024. Discussed as

presented.

E. Cubic Feet of Water: Discussed as presented.

F. No Correspondence

Old Business:

Emergency Contact List: Becky presented updated Emergency Response Plan

and Boil Water Procedures. Board to review and contact Becky with any

changes.

Cell Phone for Billing Clerk: Mark made a motioned to pay $20 a month towards

Water Clerk’s cell phone service. Becky Seconded Motion. ROLL CALL: Glenn-

yes, Becky-yes, Joe-yes, Mark-yes. MOTION CARRIED: 4-0

New Business:

None

Adjournment:

Glenn made a motion to adjourn the meeting at 6:44 p.m. Mark seconded the

motion. All in favor. MOTION CARRIED 4-0.

Respectfully Submitted,

/s/

Annie Signorello

Secretary

Next regular monthly meeting scheduled for September 5, 2024, @ 5:00 pm.

(Thursday meeting due to Labor Day)

**Regular Meeting Minutes:**

LOCKPORT TOWNSHIP REGULAR MEETING

58982 Holtom Rd. Three Rivers, MI

July 8, 2024

Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels &amp; Donna Grubbs.

Also present: Doug Kuhlman, Dale Hutson, Elena Meadows &amp; Beccy Friesner.

Members Absent: none

Call to order: The meeting was called to order by Supervisor Major at 6:00p.m.

Approval of Agenda: Daniels made a motion to accept the agenda, Friesner seconded the motion.

MOTION CARRIED 5-0.

Approval of the Consent Agenda: Grubbs made a motion to accept the consent agenda which

included: June 10, 2024 Regular Meeting Minutes, Centreville Fire Chief’s Report for May, Website

Report, Special Meeting Minutes Water Board &amp; Township Board June 19, 2024, Budget Workshop

Minutes June 30, 2024, Annual Meeting Minutes, June 10, 2024, Government Relations, Treasurer’s

Cash Report and 2024-2025 Budget. Daniels seconded the motion. MOTION CARRIED 5-0.

Public Comments:

Kelly Ward – 10426 Dutch Settlement Rd., Marcellus is running for St. Joseph County Probate Judge

Ben Karle – Tamarac resident expressed his support for the Township continuing to support the Three

Rivers Public Library

Theresa Gherna-Ankney – recently attended a Republican Conference in Detroit

Elena Meadows read comments from Jennifer Tice showing support for the library

Gail Schrader resident from Constantine Rd. noted her support for the library

Waneta Truckey – Park Township resident encouraged support for the library

Jean Thompson – encouraged support for the library

Cole Slaski – resident from Pine Trail supported the library

Bobbi Schoon – Tamarac resident and former library director discussed negotiations with the library

and township.

Anne Robare – expressed support for the library

Jeff Keefer – supported the library

Appointment of Contract 425 Officer: Major has discussed this with our attorney and they provided

feedback on how to proceed with appointing an officer to oversee the 425’s the township has. Major

made a motion to authorize the supervisor to work with legal counsel to draw up a contract and

establish the position and appoint Sherrie Nowicki to oversee 425’s with compensation up to $5,000

annually. Friesner seconded. Motion passed 5-0 with a roll call vote.

Enforcement Officer’s Report: Kuhlman provided a written report of activities and noted that

Ordinance 99-11A needed to be readopted due to a new format from the new attorney. Friesner

made a motion to accept it as presented, Grubbs seconded. Motion passed 5-0 with a roll call vote.

Kuhlman also presented a document containing the Michigan Zoning Reform Package which is

proposed from a State Representative and will override local ordinances. Daniels made a motion to

have Kuhlman write a letter from the township opposing the package, Friesner seconded. Motion

passed 5-0 with a roll call vote.

Assessor’s Report: Hutson reported 70% of the residents have signed the documents needed to fix the

Pine Trail situation. Documents are being created and the survey is done.

Treasurer’s Report and Bills: Friesner reviewed the Treasurer’s Report. Major made a motion to

accept the report, pay the bills and file the report. Grubbs seconded. Motion passed 5-0. Friesner

inquired of the Board about the Fire Truck Fund. Last year ARPA money was used for the purchase

and he wanted to know if we should keep the budgeted amount of $7k going to that fund. By

consent, the board agreed to continue putting the $7k aside as the costs of fire trucks continue to

increase.

Committee Reports:

A. Government Relations – consent

B. ZBA – none

C. Elections – Trammell noted the AV ballots for the August election went out in June.

Approximately 600 were sent out and about 100 have been returned thus far. She also

explained the difference between AV and the Permanent Ballot list.

D. Nottawa Library – report was in Consent Agenda.

E. Centreville Fire Board – none

F. Planning – meeting on July 11 th , Kuhlman recognized Sherrie Nowicki, Chair of the Planning

Commission for taking the Citizen Planning Course.

G. Three Rivers Library – Char Zavala noted the June meeting had been cancelled due to a power

outage and brought event calendars, discussed programs and participation.

H. Water Department – will be meeting July 9 th .

I. Website – report was included in Consent Agenda

J. Building Committee – the generator is installed.

K. Roads Committee – it was noted that the Township continues to work on improving the roads

and spent $135,000 last year on roads.

L. ARPA Funds Committee – there is still $53,000 to allocate. Major will inquire about bids for

the west parking lot at the hall.

M. Water &amp; Sewer Committee – feasibility study is completed and will be presented to us soon.

N. Lockport, Fabius &amp; Park – none

Old Business: Library Contracts – the Nottawa Library Contract is signed; it is a fixed amount with an

annual 2% increase. Grubbs and Daniels met with the Three Rivers Public Library and reviewed the

contract and offered them the same contract as what was signed by Nottawa. The Three Rivers Public

Library Board will review it at their next meeting on July 23 rd .

New Business: Thank you to Elena Meadows for the newsletter that was sent out with valuable

information about the township. Major noted that Autumn Major will be stepping in as his new

Deputy Supervisor in place of Melissa Major. It was also noted that the next court date will be July

23 rd at 8am.

Adjournment: Daniels made a motion to adjourn the meeting at 7:33 p.m. Grubbs seconded the

motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is July 8, 2024 and a special meeting for the budget on June 28 th .

Respectfully Submitted,

Christy Trammell

Township Clerk

**Cash Statement:**

| BANK BALANCE |  |
| --- | --- |
| 31-Jul-24 |  |
|  |  |
| BEGINNING BALANCE **SMB** **GENERAL** CHECKING **#5598** | $7,119.32 |
| DEPOSITS/CREDITS | $110,023.37 |
| CHECKS/DEBITS | $100,775.00 |
| SUB TOTAL | $16,367.69 |
| OUTSTANDING CHECKS | $3,834.01 |
| OUTSTANDING DEPOSITS | $0.00 |
| ADJUSTED CHECKING BALANCE | $12,533.68 |
|  |  |
|  |  |
| TRANSFERS FROM GEN SAVS#2470 TO GEN CKG#5598 | $84,304.26 |
| CHECKS DRAWN 08/12/2024 | $84,304.26 |
| **CHECKING BALANCE TO DATE** | **$12,533.68** |
|  |  |
| **BALANCE OF ACCOUNTS :** |  |
|  |  |
| GENERAL CHECKING BALANCE #**5598** | **$12,533.68** |
|  |  |
| SOUTHERN MICHIGAN BANK GENERAL SAVINGS #**2470** |  |
| *(Includes* ***$18,710.28*** *in Inspections/Building Fund)* | **$280,097.28** |
| *(Includes* ***$64,750.00*** *remaining in Fire Truck Fund)* |  |
|  |  |
|  |  |
| ARBOR CU **#659** | **$100,174.38** |
|  |  |
| HORIZON BANK **CD**#**1643** **(4-12-25)** | **$197,735.23** |
|  |  |
| HORIZON BANK SAVINGS #**7914** | **$17,277.39** |
|  |  |
| KALAMAZOO COUNTY STATE BANK CKG #**1518** "ARPA" | **$154,662.46** |
|  |  |
| KELLOGG COMM FED CU **CD**#**9300** **(02-03-25)** | **$86,954.91** |
|  |  |
| KELLOGG COMM FED CU SAVINGS | **$5.60** |
|  |  |
| OMNI CU MONEY MARKET#**1540** | **$243,956.36** |
|  |  |
| OMNI CU SAVINGS#**1540** | **$2,056.45** |
|  |  |
| SOUTHERN MICHIGAN BANK CD#**4275 (06-18-26)** | **$203,084.54** |
|  |  |
| SOUTHERN MICH BK CD#**5608 (06-16-25)** | **$55,616.99** |
|  |  |
| SOUTHERN MICH BK FIRE TRUCK CD#**6215** **(09-20-25)** | **$72,226.63** |
|  |  |
| SOUTHERN MICHIGAN BANK ESCROW #**2468** | **$5.10** |
|  |  |
| THREE RIVERS BANKING CD#**5669** **(01-13-25)** | **$127,200.55** |
|  |  |
| **TOTAL CASH ACCOUNTS:** | **$1,553,587.55** |
|  |  |
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|  |  |
| TREASURER'S TAX PETTY CASH ON HAND: | $100.00 |
|  |  |
|  |  |
|  |  |
| **2024-2025 TAX CHECKING #2819 & SAVINGS #5614 ACCTS SUMMARY** |  |
| Balance Forward from Previous Month Tax Accounts: | $231.79 |
| **Plus** Tax Deposits #2819 Current Month | $248,318.71 |
| **Minus** Service Chgs #2819 & #5614 | $0.00 |
| **Plus** Interest #2819 & #5614/or NSF fees paid | $52.10 |
| **Plus** Voided Checks/adjustments | $0.00 |
| **Minus NSF/reversals etc.** | $0.00 |
| **Minus** Pmts/transfers made #2819 Current Month | $159,559.71 |
| **TOTAL COMBINED TAX ACCOUNTS AS OF 07/31/2024** | **$89,042.89** |

Lockport Township

Agenda

August 12, 2024

Regular Meeting

I. Call to Order Mark Major

II. Approval of Agenda

III. Approval of Consent Agenda

Including: Three Rivers Library Report, July 8, 2024 Regular Meeting Minutes, Election commission meeting minutes for July, Treasurers Cash Statement, Water Board Report, Centreville Fire Chiefs Report for June and Web Site Report.

IV. Public Comments

V. Enforcement Officer Doug Kuhlman

VI. Assessors Report Dale Hutson

VII. Treasurers Report and Bills Mike Friesner

VIII. Committee Reports

a. Government Relations Christy Trammell

b. ZBA Donna Grubbs

c. Elections Christy Trammell

d. Nottawa Library Mike Friesner

e. Centreville Fire Board Mark Major

f. Planning Mike Friesner

g. Three Rivers Library Char Zavala

h. Water Department Mark Major

i. Website Autumn Major

j. Building Committee Christy Trammell, Donna Grubbs k. Roads Committee Mark Major, Mike Friesner

l. ARPA Funds Committee Christy Trammell, Mike Friesner m. Water & Sewer Committee Mike Friesner, Rick Daniels

n. Lockport, Fabius, Park Mark Major, Rick Daniels

IX. New Business

X. Old Business Library contracts

Adjournment

Next Monthly Meeting ~~–~~ September 9, 2024