

Fire Chief's Report:

We had 15 calls for the month of July

Village had 4 calls

1. 7-3 301 E. Ann St Assist to Lifecare
2. 7-16 Clark/ Ann Powerlines down
3. 7-17 218 W. Market Assist to Lifecare
4. 7-24 441 E. Main St Smell of gas in the building

Nottawa had 8 calls

1. 7-7 61727 Old 17 Rd Fire alarm
2. 7-8 Sand Lake Park Burning complaint
3. 7- 11 Butler/Walterspaugh Personal injury accident
4. 7-14 Londick/Filmore Structure fire (abandon House)
5. 7-18 58059 Covered bridge Rd. Structure fire
6. 7-19 23569 River Run Rd. Hit gas line
7. 7-23 26991 Marvin Rd. Hit gas line
8. N. Angling/Major Personal injury accident

Lockport had 1 call

1. Centreville Constantine/ Hoshel Personal injury accident with entrapment

We had 2 Automatic aid calls to the City of Three Rivers

1. 7-11 701 Fourteenth St Structure fire
2. 7-22 501 N. Main St Structure fire

Government Relations:

Government Relations Committee: – Met September 3rd.

St. Joseph County reported a new sheriff, new prosecuting attorney, new clerk and a new commissioner, a new housing development in White Pigeon being approved, beginning the project at the Centreville Courts building in the spring.

Centreville reported nearing the end of the RRC, waiting for the Parks & Rec, scheduling a Business Gathering on September 30th, establishing a committee of possibilities that is looking at a walking trail, dog park and butterfly habitat, scheduling a military walk, paving Clark St., setting up a police station and contracting with Constantine for their officers and having 2 interested parties in the hardware store building.

Lockport Township reported continuing to work on the contract with the Three Rivers Library, wrapping up the Pine Trail Project and ramping up for elections.

Park Township reported Hutchinson Rd is finished with the repaving, Mercury Broadband is now at the Hall, they adopted a "No Wake" ordinance, they are stilling the former Parkville Church property to the Habitat for Humanity for a new house and paving the Moorepark Cemetery.

Website Report:

If you have any questions about the website, contact Autumn Major at autumnmajor43@gmail.com - please and thank you.

Three Rivers Library Report:

Report on Three Rivers Public Library Board Meeting held on August 27, 2024

- The library's hours of operation are 10 a.m. to 5:30 p.m. on Monday, Wednesday, Thursday, and Friday; 10:00 a.m. to 7:30 p.m. on Tuesday; and 10 a.m. to 4 p.m. on Saturday. They will close at 3 p.m. on the 2nd Wednesday of the month for staff training;
- There are currently 1,409 Lockport residents registered with the TRPL; • After much discussion, the Library's Board composed a revised proposed contract to be submitted to the Lockport Township Board prior to their September 9th board meeting, which agrees to the 2% annual increase, but requests a 6-month notice of termination prior to the end of the library's fiscal year in order to enable the library to adjust any service contracts and/or employment positions within their budget if necessary; • Personal Property Tax (PPT) funds in the amount of \$187,077.43 has been received; these funds will be used toward unexpected building maintenance, equipment/furniture replacement as needed, basement remodeling, landscaping, and an Author Event; • Here are some of the activities currently being offered at the library:

- ❖ **Story time** for preschoolers and **book clubs** for all ages;
- ❖ **Sept. 10 – Critchlow Alligator Sanctuary** – 5:30 – 6:30 p.m.;
- ❖ **Sept. 16 – National Play Doh Day!** – 12 – 4 p.m.;
- ❖ **Sept. 17 – Movie – Dungeons & Dragons** – MS/HS;
- ❖ **Sept. 19 - Books & Brews Book Club** - This month's book is "The Collected Regrets of Clover." They will meet at Roosters from 5-7 p.m. to discuss the book. New members are always welcome;
- ❖ **Sept.13, 20, 27 – Drop-in Video Gaming, MS/HS**, 4 – 5 p.m.
- ❖ **Sept. 25 - Coffee & Conversation** from 11:30 a.m. to 12:30 p.m.;
- ❖ **Sept. 25 - Literary Ladies Book Club** - This month's featured book is "The Berry Pickers." They will meet from 1-3 p.m. on 1st floor of the library to discuss the book. New members are always welcome;
- ❖ **Sept. 25 – National Comic Book Day!**, - 4-5 p.m.

- For further information, take time to check their website at threeriverslibrary.org or call **269/273-8666**;
- You can also call the library to get on their newsletter list or pick up a Monthly Calendar of Events at the library circulation desk;
- Next board meeting will be at the library on **Tuesday, September 24, 2024**, at 6:00 p.m.

Submitted by Charlene Zavala

Water Board Meeting Minutes:

LOCKPORT TOWNSHIP WATER BOARD MEETING MINUTES
September 5, 2024

Purpose of the meeting: Regular meeting of the Lockport Township Water Board.

Members Present:

Joe Nowicki, Chairman
Mark Major, Board Member
Glenn Wegner, Board Member
Becky Myers, Board Member
Carey Williams, Operator
Annie Signorello, Billing Clerk

Members Absent:

Lee Ross, Board Member

Call to Order:

The September 5, 2024 meeting was called to order by Joe Nowicki at 5: 06 p.m. Roll call: Joe, Mark, Glenn, Becky, Carey, Annie. ABSENT: Lee

Agenda Approval: Mark motioned to approve Agenda as presented. Becky seconded the motion.
MOTION CARRIED 4-0

Meeting Minutes Approval:

Glenn motioned to approve Minutes of August 8, 2024, as presented. Mark Seconded motion. MOTION CARRIED: 4-0.

Visitors Comments:

Sherrie Nowicki – Discussion on Capital Improvement Plan for the Township.

System Operators Report:

Over 4.8 million gallons of water pumped for month of August. Discussion on revised Dixon contract for Tower maintenance inspection. Mark motioned to accept proposal from Dixon Engineering and Inspection for an estimated amount of \$4,000.00, to inspect water tower, change light bulb and perform top side maintenance, per Contract. Becky seconded Motion. ROLL CALL: Mark yes, Joe-yes, Becky-yes, Glenn-yes. MOTION CARRIED 4-0.

Discussion on curb stop repairs. Annie to contact customers to inform them of curb stop repairs. Carey to order 6 curb stops in 2 different sizes and contact Roberts Excavating for estimate of repair work.

Water Line Extension/Feasibility Study Update:

Mark reported that Ken Jones Sr, JPR and Doug Kuhlman, Lockport Township Zoning Administrator, presented to Village of Schoolcraft. Information was well received from the Village Trustees. Water

Board Reps to meet with Ken Sr.

Cross Connection Update: Discussion on updated Cross Contamination Report. Annie contacted the 3 in-home Daycares, explaining the mandate. Inspections to occur on September 23, 2024.

Inventory:

- 12 Meters/51 MXU's (physical count)

Accountants Report

- A. Accounts Receivables: August deposits \$ 8,570.10. One shut off occur in the month of August. Customer paid and turned on.
- B. Accounts payable for the month of August 2024, were presented. Discussion: Mark motioned to pay bills in the amount of \$8,586.45, as presented. Becky seconded Motion. ROLL CALL: Mark-yes, Joe-yes, Becky yes, Glenn-yes. MOTION CARRIED 4-0.
Amended Accounts Payable for the month of July 2024, were presented. Error made in calculating Joe's mileage and removal of Amerigas payment. Mark motioned to approve Amended Accounts Payable for the month of July 2024, in the amount of \$8,689.82. Becky seconded Motion. ROLL CALL: Mark-yes, Joe-yes, Glenn-yes, Becky-yes. MOTION CARRIED 4-0.
- C. Bank balances for the month ending August 2024, were discussed. D. System Operations Summary for the month of August, 2024. Discussed as presented.
- E. Cubic Feet of Water: Discussed as presented.
- F. No Correspondence

Old Business:

Emergency Contact List: Becky to make changes to updated Emergency Response Plan and Boil Water Procedures and to present for October meeting.

New Business:

Tamarac Pavilion – Discussion. No action taken.

S. Fisher Lake property purchase – Annie received call from a potential buyer, inquiring on potential hook-up. Discussion. No action taken.

Adjournment:

Glenn made a motion to adjourn the meeting at 7:25 p.m. Mark seconded the motion. All in favor. MOTION CARRIED 4-0.

Respectfully Submitted,

/s/

Annie Signorello
Secretary

Next regular monthly meeting scheduled for October 8, 2024, @ 5:00 pm.

Regular Meeting Minutes:

LOCKPORT TOWNSHIP REGULAR MEETING
58982 Holtom Rd. Three Rivers, MI
August 12, 2024

Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels & Donna Grubbs.
Also present: Doug Kuhlman, Dale Hutson, Elena Meadows, Autumn Major & Beccy Friesner.

Members Absent: none

Call to order: The meeting was called to order by Supervisor Major at 6:00p.m.

Approval of Agenda: Daniels made a motion to accept the agenda, Grubbs seconded the motion.
MOTION CARRIED 5-0.

Approval of the Consent Agenda: Daniels made a motion to accept the consent agenda which included: July 8, 2024 Regular Meeting Minutes, Election Commission Meeting Minutes for July, Treasurer's Cash Statement, Water Board Report, Centreville Fire Chief's Report for June and Website Report. Friesner seconded the motion. MOTION CARRIED 5-0.

Public Comments:

Char Zavala – noted she is supportive of all libraries and encouraged the Board to come to an agreement with the Three Rivers Public Library and noted Sherrie Nowicki is Realtor of the Year.
Theresa Gherna-Ankney – questions students being eligible to use the library if they students in the Three Rivers Schools.

Jennifer Thomas – voiced support for the TR Library.

Rosie Reed – voiced support for the TR Library.

Gail Schrader – discussed the importance of the TR Library.

Del Eastes – questioned the hang up on the contract with the TR Library.

Rich Shaffer – congratulated the Board on being re-elected and thanked them for continuing to serve and welcomed Theresa and noted that he would be continuing to serve as a County Commissioner for Lockport Township.

Don Bohm – questioned the timing of the contract with the TR Library in regards to services provided.

Enforcement Officer's Report: Kuhlman noted 11 new permits issued including 5 new houses. The planning Commission had met for a request for rezoning from light industrial to agricultural. Friesner made a motion to accept the recommendation from the Planning Commission to rezone the property from Light Industrial to Agricultural/Residential. Grubbs seconded. Motion passed 5-0 with a roll call vote.

Kuhlman also provided a purchase request for equipment that would be used to store 425 documents and files from the attorney. The equipment included a computer, microsoft1 drives which allowed for

off site storage for planning/zoning, clerk and water. Grubbs made a motion to approve the purchase using ARPA dollars for the purchase and allowing up to \$2,800. Daniels seconded. Motion passed 5-0 with a roll call vote.

Kuhlman also noted a request from a Noah Lake resident to enforce a no-wake on the lake. The Board will consider the request if it comes from the Association.

Assessor's Report: Hutson reported all but 2 property owners have signed the documents needed for Pine Trail. A Land Division report was presented with 4 divisions this year approved. Dale's associate, John Hostetler is now assessing in Lockport.

Treasurer's Report and Bills: Friesner reviewed the Treasurer's Report. Major made a motion to accept the report, pay the bills and file the report. Grubbs seconded. Motion passed 5-0. Friesner noted there was a 9 CD month special at OMNI Credit Union at 4.25% moving a money market to the CD. Daniels made a motion to move \$200,000 from the money market at OMNI to a Certificate of Deposit at 4.25% for 9 months with Mark Major and Mike Friesner on the certificate. Grubbs seconded. Motion passed 5-0 with a roll call vote.

Friesner also noted Seber Tans had sent a proposal for an extended agreement with 1–3-year options. Questions were asked about the terms, Friesner will look into them and get back to the Board.

Committee Reports:

- A. Government Relations – meeting was postponed for elections and will be held on the 13th. B. ZBA – none
- C. Elections – Trammell noted they passed the Board of Canvassers inspection and had 984 voters participate via AV and in person and that the November AV ballots would be sent out on September 21st.
- D. Nottawa Library – provided a verbal report.
- E. Centreville Fire Board – Major noted they met about the fire at the Fairgrounds and there were over 30 issues discovered from a recent inspection but they should all be addressed before the Fair opens, as well as the building that burned rebuilt.
- F. Planning – Friesner noted the master plan will need to be submitted by the end of September. G. Three Rivers Library – report was included in the Consent Agenda H. Water Department – report was included in the Consent Agenda.
- I. Website – report was included in Consent Agenda
- J. Building Committee – none
- K. Roads Committee – none
- L. ARPA Funds Committee – none
- M. Water & Sewer Committee – there will be a meeting in September.
- N. Lockport, Fabius & Park – Major noted that Fabius Township is doing work on their hall, Park Township added signs for their stop ahead.

New Business: none

Old Business: Library Contracts – Daniels presented a financial chart for 10 years of payments to the libraries under the proposed contract. The Board agreed to submit a formal written contract to the Three Rivers Public Library with the 2% annual increase as had been voted upon at a previous meeting.

Adjournment: Daniels made a motion to adjourn the meeting at 7:33 p.m. Grubbs seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is September 9, 2024.

Respectfully Submitted,

Christy Trammell
Township Clerk

Special Meeting Minutes:

LOCKPORT TOWNSHIP BOARD SPECIAL MEETING

Lockport Township Hall
August 29, 2024, 6:00 pm

Members Present: Mark Major, Mike Friesner, Christy Trammell, Rick Daniels & Donna Grubbs.
Also present: Tom Meagher in person, Doug Kuhlman and Chris Patterson via zoom

Members Absent: none

Call to order: The meeting was called to order by Supervisor Major at 6:00 p.m.

Approval of the Agenda: Motion was made by Daniels and seconded by Grubbs to approve the agenda. Motion passed 5-0.

Closed session to discuss Lowry v. Lockport et al. Litigation Pursuant to MCL 15.268(e) and MCL 15.268 (h) Grubbs motioned to go into closed session regarding the case of Thomas J. Lowry v Lockport Township and Park Township, in the St. Joseph Circuit Court Case No. 23-960-CH, to consult with the Township's attorney regarding trial or settlement strategy in connection with the specific pending litigation because an open meeting would have a detrimental financial effect on the litigating or settlement position of the township. Daniels seconded. Motion passed 5-0 at 6:07 with a roll call vote.

Daniels made a motion to come out of closed session at 7:28 pm. Grubbs seconded. Motion passed 5-0 with a roll call vote.

Public Comment: none

Adjournment: Grubbs made a motion to adjourn the meeting. Daniels seconded. Motion passed 5-0. Meeting adjourned at 7:29 pm.

The next regular scheduled meeting is September 9, 2024

Respectfully Submitted,
Christy Trammell
Township Clerk

Lockport Township

Agenda

September 9, 2024

Regular Meeting

- I. Call to Order Mark Major
 - II. Approval of Agenda
 - III. Approval of Consent Agenda
 - Including: Three Rivers Library Report, August 12, 2024 Regular Meeting Minutes, Government Relations, Special Meeting Minutes for August 29th, Water Board Report, Centreville Fire Chiefs Report for July and Web Site Report.
 - IV. Public Comments
 - V. Enforcement Officer Doug Kuhlman
 - VI. Assessors Report Dale Hutson
 - VII. Treasurers Report and Bills Mike Friesner
 - VIII. Committee Reports
 - a. Government Relations Christy Trammell
 - b. ZBA Donna Grubbs
 - c. Elections Christy Trammell
 - d. Nottawa Library Mike Friesner
 - e. Centreville Fire Board Mark Major
 - f. Planning Mike Friesner
 - g. Three Rivers Library Char Zavala
 - h. Water Department Mark Major
 - i. Website Autumn Major
 - j. Building Committee Christy Trammell, Donna Grubbs k. Roads Committee Mark Major, Mike Friesner
 - l. ARPA Funds Committee Christy Trammell, Mike Friesner m. Water & Sewer Committee Mike Friesner, Rick Daniels
 - n. Lockport, Fabius, Park Mark Major, Rick Daniels
 - IX. New Business
 - X. Old Business Library contracts
- Adjournment

Next Monthly Meeting – October 14, 2024