

**LOCKPORT TOWNSHIP PLANNING COMMISSION MEETING**  
**Meeting was held January 02, 2025**

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- Meeting was called to order by Sherrie Nowicki at 6:08 p.m. Roll Call Vote; 6-0.
- All Present; Sherrie Nowicki, Kelli Atkinson, LouElla Hamilton, Char Zavala, Mike Friesner, and Charles Ross.
- LouElla Hamilton made a motion to approve the agenda, seconded by Kelli Atkinson, motion was carried by a 6-0 vote.
- LouElla Hamilton made a motion to approve the minutes from the special meeting held on December 17th, 2024; seconded by Kelli Atkinson, motion was carried by a 6-0 vote.
- There were no public comments.

**Old Business:**

- Sherrie Nowicki gave an update on the Jacobs Road rezoning, the Southwest Planning Council has approved the rezoning from Agricultural Production zoning to Agricultural Residential zoning and it will go to the Lockport Township board to be voted on at the next regular meeting.
- Sherrie Nowicki gave an update on the Master Plan, handouts of the preliminary 2025 Master Plan were given to the board members. One paragraph has to be amended, and then the Master Plan will be on track to be finished.

**New Business:**

- LouElla Hamilton made a motion to reappoint Sherrie Nowicki as the Chairperson of the Zoning and Planning Commission for the 2025 calendar year; the motion was seconded by Mike Friesner, there was a roll call vote and the motion passed 6-0.
- LouElla Hamilton made a motion to appoint Kelli Atkinson as the Vice-Chairperson of the Zoning and Planning Commission for the 2025 calendar year; the motion was seconded by Charles Ross, there was a roll call vote and the motion passed 6-0.
- LouElla Hamilton made a motion to reappoint Autumn Major as the Recording Secretary of the Zoning and Planning Commission for the 2025 calendar year; the motion was seconded by Kelli Atkinson, motion was carried by a 6-0 vote.
- Kelli Atkinson made a motion to move the planning commission meetings to the first Tuesday of the month of April 1st 2025, July 1st 2025, October 7th 2025, and January 6th 2026; seconded by Charlene Zavala, motion was carried by a 6-0 vote.

- Charlene Zavala made a motion to set the upcoming meeting dates for April 1st 2025, July 1st 2025, October 7th 2025, and January 6th 2026; seconded by Charles Ross, motion was carried by a 6-0 vote.
- Sherrie gave an update on the Planning Commission Bylaws proposed for 2025 and went over changes. All changes have been recorded in the Planning Commission Bylaws. Kelli Atkinson made a motion to approve these changes, seconded by Charles Ross, motion carried with a 6-0 vote.
- Kelli Atkinson made a motion to approve the 2025-2026 Planning Budget as recommended by the Lockport township board, seconded by Charles Ross, motion was carried by a 6-0 vote.

**Public Attendance:**

- There was no public attendance.
- Next Planning and Zoning meeting is on April 1st, 2025 at 6:00 p.m.
- Kelli Atkinson made a motion for adjournment; seconded by Charles Ross, motion was carried by a 6-0 vote.